



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DEPUTY COMMISSIONER**  
**HOJAI:: SANKARDEV NAGAR**  
**(NRC BRANCH)**  
 Email : dchojai@gmail.com



No. HJM (NRC) 93/2021/77

Date: 16 / 09 / 2022

**SHORT NOTICE INVITING QUOTATION**

Sealed quotations are invited affixing non-refundable Court Fee Stamp of Rs.8.25 (Rupees Eight and paise Twenty Five) only from intending registered Firms/Suppliers for renovation & LAN set up at DPMU (District Project Management Unit), NRC Hojai of this office in respect of NRC works under Hojai district.

**TERMS AND CONDITIONS**

1. The rates quoted against each items should be written distinctly both in figure and words and inclusive of all taxes.
2. The sealed quotation shall be dropped in the Quotation Box placed in the office of the Deputy Commissioner, Hojai from 19/09/2022 during office hours upto 03.00 PM on 10/10/2022 and will be opened on the same day on 10/10/2022 at 04.00 PM.
3. The bidder or his/her representatives may be present at the time of opening the Quotations.
4. Successful bidder to whom work will be allotted will have to supply the items within the stipulated time.
5. The items must be of good quality and free from any defects.
6. Each firm must have GSTN Registration/ Income Tax Clearance certificate & Pan Card etc. which are to be enclosed with their Quotation.
7. Payment will be made subject to availability of requisite Government fund.
8. After supply of the items, bills must be submitted in duplicate alongwith work order and copy of Challan etc. for payment.
9. Any other condition deems to be just, fit and proper may be imposed at any point of time.
10. Preference may be given to the local and experienced firms.
11. Details of terms and conditions may be seen in the Notice Board at the office of the undersigned office during office hours.
12. The undersigned reserves the right to accept or reject any or all Quotations without assigning any reason thereof.

Sl. no.	Particulars of Items	Quotation rate (per unit/ per sq.ft/ per no.)	
		In figure (₹)	In word
1.	Aluminium with Glass partition (including fitting charge per sq. ft.)		
2.	Wall fitted 4 Tier file cabinet with door alongwith lock & key using 19 mm plywood (including laminates & fitting charge) Dimensions : H 53 x W 16 x D 15 (in inches)		
3.	Air conditioner (1.5 ton) with voltage stabilizer (including installation charge)		
4.	Air conditioner ( 1 ton ) with voltage stabilizer (including installation charge)		
5.	Office table (using 19 mm plywood) (Size 2100 mm x 2100 mm x 750 mm) (including laminates & fitting charge)		
6.	Office table with 3 Drawers (using 19 mm plywood) (Size 1200mm x 750mm) (including laminates & fitting charge)		
7.	Office Computer Table with 2 drawers (including laminates & fitting charge) Height x Width: 75 cm x 120 cm (2 ft 5 in x 3 ft 11 in)		
8.	Office Chair [ Premium High-Back Ergonomic Office Revolving Chair with Steel Base. Adjustable Arms, Adjustable Headrest, Adjustable Lumber Support with Premium Breathable Mesh Back (Black) ] Dimension: 48.3 x 50.8 x 137.2 Centimetres		
9.	Office Chair for Office & computer works [ Ergonomic MESH Chair with Chrome Base (2 Years Warranty 2021-22)(New Launch) (Chrome Base, Black) ] Dimension : 40 x 40 x 100 Centimeters		

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Sl. no.	Particulars of Items	Quotation rate (per unit)	
		In figure (₹)	In word
10.	Nilkamal Signature Plastic Chair Black/Red with cushion		
11.	Plastic Chairs (armless)		
12.	D-Link 10/100 Mbps 24-Port Switch, DES-1024D (including installation charge)		
13.	Concealer Cord Cover Raceway Kit to Hide Cables, Cords, or Wires – White (SET OF 4) (including fitting charge) Dimension : 30 x 8.2 x 1.5 Centimeters		
14.	CAT 6 NETWORKING CABLE (100 meter roll) (including crimping & installation charge)		
15.	Combo Set - RJ45 CAT6E LAN I/O Network Keystone Jack + Gang Box + Face Plate (including crimping & installation charge)		
16.	RJ45 CAT6 Ethernet Patch LAN Cable (including installation charge)		
17.	RJ-45 CONNECTOR (set of 100 nos.)		
18.	48W Cool White Square LED Panel Light (including fitting & electrician charge)		

Sd/-  
Deputy Commissioner and DRCR  
Hojai, Sankardev Nagar

Date: 16 / 09 / 2022

Memo No. HJM (NRC) 93/2021/77 -A

Copy to :

1. All Circle Officers cum CRCRs under Hojai district for information and publicity in Office Notice board.
2. The Addl. Deputy Commissioner & I/c DIPRO, Hojai for information and wide publicity in at least 2 (two) leading newspaper, one in Assamese and one in English newspaper.
3. The DIO, NIC, Hojai for information and wide publicity in district website & facebook page.
4. Notice Board.
5. Office file.

Deputy Commissioner and DRCR  
Hojai, Sankardev Nagar