



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER :::: HOJAI
SRIMANTA SANKARDEV NAGAR
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Subject	Minutes of the District Development Committee Meeting for the month October, 2025
Date & Time	27/11/2025 at 11.00A.M.
Venue	Conference Hall of Office of the District Commissioner, Hojai.
Members Present	As per list at Annexure-I

The meeting was presided over by Sri Bidyut Bikash Bhagawati, ACS, District Commissioner, Hojai. While welcoming the members present, the Chair stated that the day's discussion would focus on monitorable targets as indicated in the CMs Dashboard and urged all members to work towards minimizing the gaps in their respective departments.

The meeting discussed sector wise progress in detail and placed special emphasizes on the following departments as follows;

Sl. No.	Sector	Administrative Department	Scheme/ Project/ Programme	Decision Taken	Agency Responsible & Timeline
1	Economic Development	P&RD	PMAY, MGNREGA, AmritSarovar, Awas+	<ul style="list-style-type: none">➤ Initiating the discussion, the Chair reviewed the progress of the newly sanctioned Awaas+ schemes in the district and expressed dissatisfaction with the pace of PMAY implementation, particularly in Binnakandi and Dhalpukhuri Development block.<ul style="list-style-type: none">• In response to the Chair's query, the BDOs reported that first installment releases are pending due to CPRD direction and issues in the Fin Assam portal. Binnakandi Development Block has 9594 numbers of pending cases out of 14606 numbers of sanctioned schemes. While Dhalpukhuri Dev. Block has 1249 pending out of 2851 schemes.➤ The Chair reviewed the status of Amrit Sarovar Scheme in the District.<ul style="list-style-type: none">• While reviewing the status of Amrit Sarovar schemes in the district,	CEO, ZP All BDOs APD, ASLRM

				<p>the Block Development Officers reported that all 76 Amrit Sarovar projects have been completed and handed over to the respective CLF/Institution/Forest. However, fencing, plantation, work-shed construction, and installation of solar lights remain incomplete due to various constraints.</p> <p>The Chair directed the DPM, ASLRM and the respective BDOs to submit a report within three days on all 76 Sarovars, covering water availability, CLF handover issues, lease matters, and related aspects.</p> <p>➤ The Chair reviewed the progress of the Awaas+ 2024 survey in the district. The officials informed the House that 1, 30,305 household surveys had been completed as of 26-11-2025, achieving 139.1% completion.</p> <p>➤ While reviewing the MGNREGA schemes under Hojai district, the Chair the expressed his dissatisfaction on its progress. The Chair instructed the BDOs to submit the scheme wise progress report along with any remarks and issues of MGNREGA immediately.</p>	
2	Economic Development	Agriculture	PM-KISSAN Paddy Procurement Farmer Registration ODOP	<p>➤ The Chair reviewed the schemes under agriculture department and asked the District Agriculture Officer (DAO) about the progresses on Paddy Procurement and farmer registration.</p> <p>➤ The District Agriculture Officer informed the house that paddy procurement for the 2024–25 KMS-I (1st crop) had reached 159%, and for KMS-II (2nd crop) it stood at 73.45%. The Chair directed that all PPCs should remain open from 9 AM to 5 PM, seven days a week, to increase paddy procurement in Hojai.</p> <p>➤ It is observed that no. of registration as per Unique Pattadars is only 28% on the date of review which is substantially low. The Chair instructed the DAO along with respective Circle Officers to check out mechanism for increasing the percentage of Farmer registration as per Unique Pattadars.</p> <p>➤ The DAO informed the House that 44% of farmer registrations have been completed under the PM-KISAN scheme. The Chair instructed the DAO to increase farmer registrations in coordination with the Circle</p>	District Agriculture Officer, Circle Officer Hojai / Dobaka / Lanka

				<p>Officers.</p> <ul style="list-style-type: none"> ➤ During the discussion on mustard procurement, the DAO informed that there is a surplus of 450 MT in mustard production. In response to a query from the Chair, the DAO stated that the office has requested the Government to revise the mustard procurement target from 4000 MT to 400 MT, in view of the district's actual mustard production. ➤ The Chair asked the DAO about initiatives taken for extension of the ODOP area of Hojai, i.e., sugarcane. The District Agriculture Officer, Hojai informed the house that the cultivation area has increased from 5,448 Ha to 6,400 Ha in the last year. ➤ The Chair directed the DAO to consult with the Cooperatives for further expansion of sugarcane cultivation. 	
3	Social Sector	Health & Family Welfare		<ul style="list-style-type: none"> ➤ The Chair asked the Joint Director of Health Services (JDHS) about the status of micro-plan preparation. Expressing concern over the slow progress, the Chair directed the JDHS, District Immunization Officer (DIO) and the DPM, NHM to mobilize manpower for its immediate completion without any delay. ➤ During the discussion on ABHA ID registration, the JDHS informed that, as per the Chair's directions in the previous DDC meeting, one staff member has been deployed at the Aadhaar Centre to facilitate ABHA ID registration. ➤ The Chair, after reviewing the progress, directed the Health Department to expedite Ayushman Card registration. ➤ The Chair directed the JDHS to arrange a meeting with all owners of ambulance services to discuss the transfer of patients from government hospitals to private hospitals without referral. The Chair also requested the JDHS to sensitize ASHA workers regarding this issue. 	Jt. Director of Health Service, DIO & DPM, NHM
	Economic Development	Animal Husbandry & Veterinary Department	Rastriya Gokul Mission ASCAD	<ul style="list-style-type: none"> ➤ During the discussion on Artificial Insemination with Sexed-Sorted Semen, the DVO informed the House that there is approximately a 50% success rate in conception. The DVO also mentioned that training has 	District Veterinary Officer

				<p>been conducted to improve this rate in Hojai District under the Rashtriya Gokul Mission. The Chair directed the DVO to increase the proportion of female calves through the use of sex-sorted semen.</p> <p>➤ The DVO informed the House that under ASCAD, 3,000 doses of anti-rabies vaccine were received, out of which 2,863 animals have been vaccinated and 137 vaccinations are still pending.</p>	
6	Social Sector	Sports & Youth Welfare		<p>➤ While reviewing the status of Sports department, the Chair directed that the sports clubs in Sankardev Nagar, Lanka, and Murajhar be completed and opened, as the goods and equipment have already been received by the district from the Government.</p> <p>➤ The District Sports Officer also informed that the Hon'ble Chief Minister of Assam reviewed the status of Luming Mini Stadium, and that it is in the final stage of completion and is being prepared for handover.</p>	District Sports Officer
7		Legal Metrology	Awareness Camps.	<p>➤ While reviewing the performance of the Legal Metrology Department, the Chair instructed the officials of the department to conduct awareness campaigns on legal metrological standards and rules in all four municipal towns of Hojai District. These campaigns are to be organized in coordination with the Executive Officers of the respective Municipal Boards and in collaboration with the Chambers of Commerce of Hojai.</p> <p>➤ The Chair directed an increase in departmental drives and inspections across the district.</p>	Assistant Controller of Legal Metrology
8	Infrastructure	PHED	FHTC, Jal Shakti Abhiyan	<p>➤ While reviewing the functioning of FHTC, the Chair instructed the Executive Engineer (PHED), ADC (PHED), and Dy. CEO (ZP) to initiate the payment of bills for FHTC schemes whose electricity supply had been disconnected due to pending payments.</p> <p>➤ The Chair briefed the House about the Jal Shakti Abhiyan launched by the Government of India, highlighting that the stakeholder departments include Water Resources, Irrigation, and Soil Conservation. In this context, the Chair directed all BDOs to integrate their MGNREGA schemes</p>	Executive Engineer, PHED

				with the Jal Shakti Abhiyan schemes to ensure convergence of government development initiatives. Further, the Chair instructed the Assistant Commissioner (Nodal – Jal Shakti), Hojai to coordinate among the departments for better implementation of the program.	
9	Economic Development	Sericulture	Seri-Model Village	<ul style="list-style-type: none"> ➤ While reviewing the progress of Model Eri Villages in Hojai District, the Chair instructed the Superintendent of Sericulture, Hojai to adopt a per-beneficiary unit cost approach instead of using model estimates, as the five selected villages have varying numbers of beneficiaries and, therefore, differing requirements. 	Superintendent of Sericulture
10	Infrastructure	PWD (R)	Asom Mala, PMSGY	<ul style="list-style-type: none"> ➤ The Chair requested the Executive Engineer, PWD (R) to ensure that the gradient or slope of ongoing and proposed roads is designed and implemented in a manner that is convenient and safe for the local public. ➤ The Chair reviewed the progress of the proposed corridor covering 22.00 km from Hojai through Jurapukhuri and Jaysagar up to Tapanpur, with a project cost of Rs. 90 Cr. under Asom Mala 3.0. The Executive Engineer informed the House that the Detailed Project Report (DPR) has been submitted to the Chief Engineer's Office, Guwahati. 	Executive Engineer, PWD(R)
11	Infrastructure	Irrigation		<ul style="list-style-type: none"> ➤ The Executive Engineer, Irrigation, informed the House that three flow irrigation schemes—Jamuna Irrigation, Dimoru FIS, and Buriganga FIS—are currently operational in the district. In response to a query by the Chair, the Executive Engineer stated that these irrigation schemes cover approximately 40,000 hectares. 	Executive Engineer, Irrigation
12	Environment	Forest	Tree Plantation	<ul style="list-style-type: none"> ➤ While reviewing the schemes under the Forest Department, the Chair directed the Co-District Commissioner, Lumding Co-District, and the Addl. District Commissioner (Forest) to inspect their respective forest areas and CAMPA plantation sites. They were instructed to jointly verify the equivalency between the number of tree saplings supplied and those actually planted, and to submit a report to the District Commissioner, 	DFO CDC, Lumding ADC(Forest)

				Hojai.	
13	Economic Development	Industry		<ul style="list-style-type: none"> ➤ As the Zila Udyam Sakaagam Mela is ongoing at the Kachari Maidam, Srimanta Sankardev Nagar, the Chair requested the ASLRM, BDOs, and all HoDs to visit the mela and promote awareness in their respective offices to encourage local small industries and production groups currently showcased in the programme. 	All HoD
14	Economic Development	ASLRM	CLF, SHG	<ul style="list-style-type: none"> ➤ The Chair reviewed the functioning of ASLRM in Hojai. The DPM, ASLRM informed the House that, as instructed in the earlier DDC meeting, visits have been conducted to the abandoned schools identified by the Inspector of Schools for the purpose of conducting training of CLFs. ➤ The DPM, ASLRM informed the House about the ongoing National Gender Campaign, which will continue until 24th December 2025. 	DPM, ASLRM
15	Economic Development	Economics & Statistic	Crop Estimation Survey 2025-26	<ul style="list-style-type: none"> ➤ While reviewing the crop cutting survey being conducted by the Economics & Statistics Department in Hojai, the Chair explained that, under the new norms, the survey is conducted on a Panchayat basis. He directed the Sub-Divisional Statistical Officer to conduct the survey in a holistic manner so that its findings accurately reflect the impact of floods and related issues, thereby ensuring better representation for the benefit of farmers. ➤ The Sub-Divisional Statistical Officer (SDSO), informed the House that the villages to be surveyed are notified by the Government. The Chair directed that, if the notified villages do not adequately represent the flood situation in the district, the SDSO, in consultation with the District Agriculture Officer, may prepare a letter to the Government requesting a better or more specific selection of villages to ensure the survey fulfills its intended purpose. 	SDSO
16	Infrastructure	APDCL	PM-Surya Ghar Yojana	<ul style="list-style-type: none"> ➤ Upon review, the AGM, APDCL informed the House that out of a total of 22,740 forms submitted, technical feasibility has been approved for 22,680 proposals, and 3,642 installations have been completed. In 	AGM, APDCL . Addl. District Commissioner . (APDCL)

				<p>response to a query by the Chair, the AGM explained that the low performance is due to the pendency of loan proposals for the schemes at the bank level.</p> <ul style="list-style-type: none"> ➤ The Chair directed the AGM, APDCL to submit a bank-wise list of proposals awaiting loan sanction to the Addl. District Commissioner (APDCL). Further, a letter should be issued to the concerned banks seeking reasons for not sanctioning the loans under the PM-Surya Ghar Yojana. ➤ The Chair directed the Lead District Manager to submit a report identifying banks that are not mapped under the PM-Surya Ghar Scheme, so that the issue can be resolved promptly. 	LDM
17	Social Development	Municipal Boards	Project SMILE	<ul style="list-style-type: none"> ➤ The Chair reviewed the progress of Project SMILE in the district. The Nodal Officer for Project SMILE, Executive Officer, Dobaka informed the house that the rescued beggars are being trained for future livelihood and motivation. He also informed that the paper bags made in the rehabilitation house were supplied to the shops in the Dobaka town as directed by the Chair in earlier Meeting. ➤ The Chair directed the Executive Officers (EOs) to consult with the Chambers of Commerce for the supply and distribution of paper bags produced under Project, SMILE, to support the initiatives for a Plastic - Free Hojai district. 	All Executive Officer, Municipal Board
18	Social Development	Education Department	Foundational Literacy & Numeracy	<ul style="list-style-type: none"> ➤ The Chair reviewed the progress of TRA in Hojai and expressed dissatisfaction with the progress of the baseline survey, which is critical for the effective implementation and Foundational Literacy and Numeracy initiatives. ➤ The Chair instructed the Addl. District Commissioner (Education) to issue an order including all schools in Hojai, dividing them in zone- wise among DEEO, DI and SI for communication regarding the TRA status and to ensure TRA is conducted immediately. He further directed the BEEO, Dis 	BEEO, DI & SI ADC(Education)

				and Sis ensure the TRA of all schools in Hojai district is completed within three days without compromising quality, and that the data be properly uploaded to the designated portal, utilizing additional staff such as CRCCs if necessary.	
19	Social Development	Archeology	Heritage Sites	➤ The Chair directed the Senior Conservation Officer of Zonal Office, Directorate of Archaeology, Hojai to submit a letter to the District Administration listing all archaeological sites in the district along with their history, background, so that appropriate steps can be taken to declare these sites as protected areas.	Senior Conservation Officer, Archaeology
20	Social Development	Labour Department	NirmanSakhi	➤ After reviewing the department's performance and based on information provided by the Labour Officer, Hojai the Chair directed all the HoDs that while engaging construction workers, their enrolment in the Nirman Sakhi Portal is properly completed.	All HoD, Labour Office
21	Social Development	Finance Department	Orunodoi 3.0	➤ The Chair reviewed the progress of digitization of Forms of Orunodoi 3.0 for the revised target. He directed BDO Dhalpukhuri and BDO Binnakandi to complete the pending correction of incorrect bank account details of beneficiaries as per the list provided by the finance department within 3 days. The Chair also instructed them to engage the respective Gaon Pradhans and PRI representatives to facilitate the process.	BDO, Dhalpukhuri BDO, Binnakandi

The Chair instructed that all departmental schemes that have been completed and are ready for inauguration by the HCM during his tentative upcoming visit to Hojai District must be submitted to the office of the District Commissioner, Hojai, by 5th November 2025.

The Centenary of Dr. Bhupen Hazarika's Birth has been celebrated. This time, the Government will provide the autobiography of Bhupen Hazarika to beneficiaries. The new list of beneficiaries includes those who received the Gamucha from the HCM as Bihu greetings, as well as all participants and individuals associated with the Death Centenary Celebration of Bhupen Hazarika. This initiative will serve both as New Year greetings from the Government and as a tribute to Bhupen Hazarika. The Chair expresses sincere thanks to all HoDs for their active participation in the celebration of the recent Birth Centenary of Bhupen Hazarika.

The Chair informed that Swahid Divas will be celebrated at Kachari Maidan on 10th December by the Hojai District Administration and requested the cooperation and active participation of all HoDs and their respective departments. The Chair also instructed all the Head of the Department to submit their

Departmental Presentation (in Powerpoint Format) 3 (three) days ahead of the next DDC Meeting after which their submission will not be entertained. All Action taken report of the respective departments are to be furnished to the T&D Branch, DC Office 7 (Seven) days prior to the next DDC scheduled date.

The meeting ended with vote of thanks from the Chair.

District Commissioner,
Hojai, Srimanta Sankardev Nagar
Dated, Hojai the 1st Hojai, 2025

Memo No: HJD. 6/2016/DDC/PT-I/78

Copy to-

1. The Chief of Division, Evaluation and Monitoring Division, Transformation & Development Department, Dispur, Guwahati-6 for kind information.
2. The DIO, NIC, Hojai (i/c) for information and uploading the same in the official District website of Hojai.
3. All concerned officers for information & necessary action as per minutes.
4. Office file.

District Commissioner,
Hojai, Srimanta Sankardev Nagar