



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:::::HOJAI
(Transformation & Development Branch)
E-mail : devhojai2018@gmail.com

Subject	Minutes of the District Development Committee Meeting for the month of April, 2024
Date & Time	04/05/2024 at 2.00 P.M.
Venue	Conference Hall of O/o the District Commissioner, Hojai.
Members Present	as per list at Annexure-I

The meeting was chaired by Sri Lachit Kr. Das, ACS, District Commissioner, Hojai. At the very outset, he welcomed all the members present and informed the house that DC Conference will be held in the 1st week of July, 2024 at Guwahati. In this Connection, all the District Heads are requested to expedite the progress of work and will complete the target by 15th of June, 2024, so that report compilation will be done on time.

Sl. No	Sector	Administrative Department	Scheme/ Project/ Programme	Decision Taken	Agency Responsible & Timeline
1.	Economic Development	P&RD	Amrit Sarovar, PMAY (G)	<ul style="list-style-type: none"> ➤ The Chair expressed his displeasure against the BDOs for non submission of the list of vacant post of GP Secretary and non handing over of completed Amrit Sarovar sites to users group. ➤ The Chair directed the BDOs for submission of list to the Commissioner, P&RD by Monday with a copy to the DC, Hojai. ➤ Jugijan, Binnakandi and Udali Dev. Block are yet to complete all the Amrit Sarovar sites. The Chair requested for tendering of procurement of Solar Street Light at Amrit Sarovar sites through G-em Portal at the earliest. ➤ Regarding PMAY-G, the Chair directed the BDOs to complete the 1500 Nos. of houses before DC Conference out of pending 3000 PMAY-G target. The Chair directed the BDO, Binnakandi Dev. Block to ensure the pursuance of FIR lodged against 22 Nos. from time to time as they have completed only 3 Nos. and constant monitoring to be done. The Chair requested the BDOs for submission 	DAO, Hojai & ADS, FPD&CA

				<p>of location change for PMAY-G houses within next 15 days and the concerned ADC will monitor. All the BDOs have assured all targets will be completed by this month.</p> <ul style="list-style-type: none"> ➤ Regarding 14th & 15th Finance Schemes, the Chair informed to complete the works which were already started. On completion of 100% work payment will be made. No advance payment will be allowed. 	
2.	Economic Development	Agriculture	PPC, Paddy procurement, PM Kisan	<ul style="list-style-type: none"> ➤ Regarding PM-Kisan, as per instruction of earlier DDC meeting Agriculture Dept. has completed 61% self registration of beneficiaries within April, 2024 and saturation has been increased and simultaneously self registration process is also going on and pending for approval cases 13945 Nos. ➤ During the discussion of progress of Agriculture Department, the Chair enquired about the status of paddy procurement in the district. The DAO informed that farmers registered 3930 Nos. and certificate issued 3778 Nos. and quantity procured 21.95%. The Chair expressed his displeasure for slow progress in paddy procurement. Out of 1,65,000 MT, 65,000 MT for self consumption which is stored by public and only 20,000 MT procured from DAO's end from the rest 1,00,000 MT and asked the DAO, why it has not been procured from PPCs. DAO informed that target not yet achieved due to shortage of supply material and gunny bag. ➤ Regarding PMFBY DAO informed that achievement for this month is 56.54% covering the crops potato, Mustard, maize, sugarcane etc. The Chair requested the DAO to instruct ADOs to insist the farmers at the very initial stage of cropping time. ➤ Marketable surplus to be justified before DC Conference. ➤ Fix the market rate as the farmers sale their paddy to others due to lack of supply of gunny bag at FCI. ➤ The Chair requested the DAO for immediate functioning of knowledge centres. ➤ The Chair requested the DAO to motivate the farmers for focusing on local production and not to go for hybrid cultivation. 	DAO, Hojai & ADS, FPD&CA
3.	Economic Development	DICC	Land, CMAAA	<ul style="list-style-type: none"> ➤ District GM, DICC, Hojai has informed the Chair that they are not able to form the District Implementation Committee as they have not 	GM, DICC

				received the names of the 3 (Three) Domain Experts or Practitioners as per guidelines who is to be nominated the National Steering Committee. In this regard, they have informed CI & C Assam and DFO, MSME Guwahati.	
4.	Economic Development	Revenue & Disaster Management	Govt. Land, Class 1, Basundhara 2.0	<ul style="list-style-type: none"> ➤ Basundhara 2.0 has been completed as informed by COs. ➤ The Chair instructed COs that all roadside eviction to be disputed wherever necessary under Assam Mala and Bharat Mala project. No eviction notice is required, visit field with map and measuring tape and instant eviction to be done along with Police Force. ➤ The Chair instructed the COs that issuance of Digital Patta to be initiated and the Patta holding certificate to be provided through door to door visit. ➤ The Chair instructed that Agriculture Land Sale Permission to be issued only against the agriculturist after clearance receipt from Agriculture Department. ➤ The Chair directed the concerned CO to make land survey of all household in Nakhuti area for identification of Land Holding Areas of public in Nakhuti area, within the District and outside the State too. 	All COs
5.	Social Sector	Health & Family Welfare	Doctor in District hospital, birth certificate, JDHS Office	<ul style="list-style-type: none"> ➤ The Chair instructed the CO, Lanka/Hojai for identification of 2 bighas suitable land near DTO Office for construction of JDHS Office. ➤ JDHS to make out mechanism for attendance of CHO and erect the board showing Doctor visiting time from 8.00 AM to 2.00 PM outside the wall. ➤ The Chair informed that necessary action will be taken against the Doctors for off time practice in the Govt. Quarter. Other than Govt. duty hours, they can take practice. 	Jt. Director, H&FW, Hojai
6.	Social Sector	Education	IS post	<ul style="list-style-type: none"> ➤ The Chair informed the House all the activities of Office of the 	

				<p>Inspector of School will be functioning from this end. One Senior most Assistant Commissioner to be deputed to hold the post of Inspector of School immediately. ADC, Education is requested to communicate the matter with higher authority of Education Department with a copy to MDSSA. Bifurcate of records and submit to DC Office immediately as DC Office to be designated as Office of the Inspector of Schools.</p> <p>➤ Follow up meeting of SSA to be fixed up soon.</p>	
7.	Social Sector	Sports & Youth Welfare	Khel Maharan	<p>➤ The Chair took note of the status of recently concluded district level competition of Khel Maharan.</p>	DSO, Hojai
8.	Social Sector	Food & Civil Supplies	NFSA	<p>➤ The Chair instructed the ADS, FPD&CA to take steps for advertisement mentioning that award be given for identification of dual NFSA card holder and fake beneficiaries with annual income of more than Rs. 4.00 Lakh.</p>	ADS, FPD&CA
9.	Social Sector	Woman & Child Welfare (Social Welfare)	Model AWCs, Meeting	<p>➤ The Chair requested the DSWO for 100% completion of model AWCs before DC Conference. The BDOs will ensure 100% implementation of model AWCs as per revised plan & estimates.</p> <p>➤ One Pink Toilet to be Constructed at Judicial Court Campus.</p> <p>➤ The concerned CO is requested for allotment of land near Civil Hospital for setting up of NRC.</p> <p>➤ The DSWO is requested to arrange meeting on 10th of May, 2024 with all Contractor, BDO and staff of Social Welfare Department in connection with construction of Model AWCs.</p>	DSWO, Hojai
10.	Reforms, Governance, Falcitation & Regulation	Environment & Forest	Plantation	<p>➤ The Chair took note of the planation covering 200 Hectares done under CAMPA and ABA.</p>	DFO, Nagaon South
11.	Infrastructure	Power (APDCL)	Electrifica-tion	<p>➤ The Chair requested the AGM, APDCL for installation of Prepaid Meter in all Govt. Quarter and Private institution.</p> <p>➤ Post Paid Meter will not be allowed in any Govt. New Building.</p>	AGM, Hojai
12.	Infrastructure	PHED	FHTC	<p>➤ The Chair asked PHED to complete the JJM works before DC Conference.</p> <p>➤ As informed by PHE Dept. works under FHTC achieved 153362 till now out of 192948 and the percentage of achievement is 79.48%.</p>	EE, PHED
13.	Infrastructure	Transport	Revenue	<p>➤ The Chair directed the CO, Hojai for allotment of land for staff</p>	DTO, Hojai

			Collection	<p>quarter of DTO.</p> <ul style="list-style-type: none"> ➤ The Chair requested the DTO to increase the revenue collection. ➤ The Chair instructed DTO to conduct drives of vehicle checking. 	
14.	Infrastructure	PWD (R), Hojai	Roads	<ul style="list-style-type: none"> ➤ The Chair took note of Asom Mala project and directed the EE, PWD (R) to expedite the ongoing works. 	EE, PWD(R) CO, Hojai
15.	Infrastructure	PWD (B), Hojai	Ongoing schemes	<ul style="list-style-type: none"> ➤ The Chair took note of construction works under PWD (B) department and directed EE, PWD(B) to complete it within the stipulated time. 	EE, PWD(B)
16	Reforms, Governance, Facilitation & Regulation	Excise	Revenue Collection	<ul style="list-style-type: none"> ➤ The Chair expressed displeasure for poor revenue collection of Excise Department and instructed DSE to take steps for increase of revenue collection. 	DSE
17	Economic Development	Soil Conservation	Scheme list	<ul style="list-style-type: none"> ➤ The chair took note all the projects and schemes implemented by Soil Conservation Dept. and DO, Soil Conservation was requested to expedite the progress of work. 	DSCO
18	Economic Development	Sericulture	Land	<ul style="list-style-type: none"> ➤ The chair requested the Superintendent, Sericulture to take step for green fencing and process for plantation at Kaki farm in consultation with BDO Lumding under MGNREGA. 	Superintendent, Sericulture
19	Economic Development	Fishery	Pending schemes	<ul style="list-style-type: none"> ➤ As informed by DFDO all projects sanctioned in the year 2022-23 are near completion and sanctioning of projects for the year 2023-24 are under process. ➤ The Chair requested to expedite the progress of work. 	DFDO
20.	Infrastructure	Water Resource	Ongoing schemes	<ul style="list-style-type: none"> ➤ The chair took note of the status and progress of all the schemes under the Department. ➤ The Chair requested the EE, Water Resource to entrust SO for regular visit of the embankment and immediate restoration will be done for any emergent situation arises. 	EE, Water Resource
21.	Infrastructure	Irrigation	Ongoing schemes	<ul style="list-style-type: none"> ➤ The chair requested the EE, Irrigation to submit scheme list along with progress of work to ADC (Development) for physical inspection of schemes by engaging Magistrate. 	EE, Irrigation
22.	Economic Development	Animal Husbandary & Veterinary	IPP	<ul style="list-style-type: none"> ➤ Regarding Animal Aadhar Registration, the Chair requested ADC concerned to issue notice to allow Veterinary Officer for Animal Aadhar Registration in all public and Govt. meeting and announcement in GPs also to be done. ➤ The LDM, UBI was directed to take step for approval of KCC loan 	SDVO

				for Veterinary sector.	
23.	Economic Development	Handloom & Textiles	Gamusa	<ul style="list-style-type: none"> ➤ The Chair requested the Superintendent of H&T Dept. to set up a mechanism for selling Gamusa at Govt. rate to shopkeepers/commercial centre at the earliest. 	Superintendent, Handloom & Textiles
24.	Social Sector	Legal Metrology	Revenue collection	<ul style="list-style-type: none"> ➤ The Chair took note of the revenue collection of Legal Metrology Dept. ➤ The Inspector of Legal Metrology informed that Rs. 40,700 revenue collected and 7 Nos. of cases registered against non verified weights and measures. ➤ The Chair directed to expedite the progress of work. 	Inspector, Legal Metrology
25.	Infrastructure	DoHUA	MB	<ul style="list-style-type: none"> ➤ The Chair took note of the various schemes implemented by Municipal Boards and reviewed their progress. ➤ All Eos of MB were requested to take action on the following points: <ul style="list-style-type: none"> • Checking of entry of TUKTUK (Lanka EO) • No fund will be utilized without approval of Board (14th & 15th Finance, General Fund etc.) • Reason to be submitted for utilization of Rs. 22.00 Lakh without approval of Board by the Chairman, Hojai (Hojai EO) • In connection with garbage disposal, all EOs to create own mechanism. • To ensure sweeping of market places in all MBs (All EOs) • Morning market inspection to be done by the MB staff. (All EOs) • Proper cleanliness to be conducted in all MBs. (All EOs) • Outsourcing for cleanliness of market area to be arranged in all MBs (All EOs) • Compulsory of keeping dustbin and rupees to be charged against dustbin in all business establishment. (All EOs) • Take steps for installation of CC Camera in market areas and charge the fine of Rs. 500 for any violation in all MBs. (All EOs) 	All EOs of Hojai district

1/197725/2024

				<ul style="list-style-type: none"> Recording of every Board Meeting should be made mandatory along with installation of CC Camera. (All EOs) To ensure payment of salary of Casual Employees by 2nd of every month. (All EOs) 	
26.	Archaeology	Archaeology	Archaeological sites	➤ Rajbari wall completed and shortage of man power informed by Sr. CO, Archaeology.	

The meeting ended with vote of thanks from the Chair.

Signed by

Lachit Kumar Das

Date: 15-05-2024 17:52:49

District Commissioner

Hojai

Date: , May, 2024

e-Memo No:47099/HJD. 6/2016/DDC/511

Copy to-

1. Chief of Division, Evaluation and Monitoring Division, Transformation & Development Department, Dispur, Guwahati-6 for kind information.
2. DIO, NIC, Hojai (i/c) for information and necessary action.
3. All the concerned officers for information & necessary action as per minutes.
4. Office file.

(e-signed)

District Commissioner

Hojai