



GOVT.OF ASSAM

OFFICE OF THE DISTRICT COMMISSIONER ::::: HOJAI

Srimanta Sankardev Nagar

(Transformation & Development Branch)

E-mail: devhojai2018@gmail.com



Subject	Minutes of the District Development Committee Meeting for the month March, April and May, 2026
Date & Time	03-04-2026 11.00 AM
Venue	Conference Hall of O/o the District Commissioner, Hojai.
Members Present	As per list at Annexure-I

The meeting was presided over by Sri Deba Prasad Misra, IAS, District Commissioner, Hojai with a warm welcome to the member's presents in the DDC review meeting.

At the very outset, the ADC (Development) took the attendance of all the members present from all line departments of Hojai District. Before the commencement of the meeting, the minutes of the previous DDC meeting held on 10.02.2026 were reviewed. Thereafter, under the direction of the Chair, detailed discussions were held on the various sectors / schemes and the following decisions were taken during the meeting;

Sl. No	Sector	Administrative Department	Scheme/ Project/ Program	Decision Taken	Agency Responsible & Timeline
1	Economic Development	Agriculture	PM Kissan, PMKSY	<ul style="list-style-type: none"> ➤ On being questioned by the Chair regarding the decline in achievement, it was informed that only 63% of the Farmer's Registration target had been achieved as reported in the DDC meeting. The Chair directed the DAO, Hojai to submit a report on the shortfall in farmer registration along with the reasons for the shortfall by citing report of other district as an example and furnish an Action Taken Report (ATR) to the Development Branch. ➤ The Chair also directed the DAO, Hojai to conduct interim review of farmer's registration by 15th June, 2026 and also to submit report on the data of landless farmers. ➤ In respect of difficult areas, the DAO, Hojai was instructed to conduct joint sitting with the ADC, Hojai (Revenue), ADC, Hojai (Agriculture) and all Circle Officers for achieving 100% farmer's registration. 	DAO, Hojai

				<ul style="list-style-type: none"> ➤ The Chair directed the DAO, Hojai to complete paddy procurement by 30th June, 2026 and submit compliance report before the next DDC meeting to the Development Branch, Hojai. Proactive engagement with the farmers and PPCs is desired. Also DAO, Hojai is requested to liaise with ADS, FPD & CA, Hojai for 100% achievement of paddy procurement target. 	
2	Social Sector	Health & Family Welfare	Institutional Delivery/ Tuberculosis/AB HA.	<ul style="list-style-type: none"> ➤ The Chair sought Action Taken Report (ATR) of the last DDC meeting of Health Department. The JDHS informed the house that the institutional delivery rate is 99.25%. The Chair directed the JDHS to identify the reasons for home deliveries and take necessary measures to ensure 100% institutional deliveries. The JDHS was further instructed to submit a report to the Development Branch. ➤ The Chair enquired about the progress of ABHA registration. The DPM informed the house that the current ABHA registration status is 55.30%. He also informed the house about the shortage of manpower, particularly MPWs. On reviewing the status, the Chair directed the department to justify why the achievement is low. The Chair also directed the concerned HoD to take disciplinary action against the department and also directed the ADC, Hojai (Health) to take up the issue. ➤ The Chair enquired whether TB patients are being registered on a daily basis in both private and government hospitals and sought a detailed status report. The Chair directed the JDHS to ascertain the matter and submit the report to the Development Branch. ➤ The Chair enquired about the electricity supply that had been disconnected in some health centers. The JDHS informed the house that the disconnections were due to non-payment of electricity bills. The Chair further directed the JDHS, Hojai to identify electricity disconnected health centers along with detailed report indicating the authority responsible for payment of the electricity bills and the reasons for the non-payment. 	Jt. Director, H & FW, Hojai & IS, Hojai

				<ul style="list-style-type: none"> ➤ The JDHS briefed the house on the status of HPV vaccination. She informed that the target set by the State Government is 12,510 vaccinations for girls aged 14–15 years, and the achievement so far is 38%. She further informed that there are implementation issues in the Jugijan Block. The JDHS informed the house that the slow progress is mainly due to a lack of willingness among parents to allow their daughters to receive the vaccine. The JDHS, Hojai and Inspector of Schools, Hojai were instructed to conduct meetings with parents to create awareness on the matter. The ADC, Hojai (Health) also directed the Inspector of Schools to collect consent forms from the parents and submit a detailed report to the ADC (Health) and the Development Branch within 15th June, 2026. 	
3	Social Sector	Veterinary	KCC	<ul style="list-style-type: none"> ➤ The Chair instructed the DV & AH Officer, Hojai to furnish the baseline targets under KCC loan with a copy to the LDM, Hojai, and submit the same to the Development Branch. ➤ The Chair also directed the DVO, Hojai to submit status report on preparedness measures for mitigation of fodder shortage and strengthening of Livestock Support Systems during flood, draught etc. 	Veterinary Department
4	Economic Development	Fishery	PMMSY	<ul style="list-style-type: none"> ➤ The Chair enquired about the status of fish production and consumption in Hojai District. In response, the District Fishery Development Officer (DFDO), Hojai informed the house that the district has a surplus fish production and that the excess produce is exported to other areas. ➤ The Chair enquired from the District Fishery Development Officer (DFDO), Hojai regarding the initiatives and plans planned by the Fisheries Department for the development of the fisheries sector in the district. The DFDO, Hojai mentioned that renovation of ponds may be done and the proposal of the same has been informed to the Director of Fishery. ➤ In respect of ponds facing water scarcity, the Chair enquired from the District Fishery Development Officer (DFDO), Hojai whether the provision of solar-powered 	DFDO, Hojai

				water pumping facilities could be explored to ensure an adequate water supply. In response, the DFDO, Hojai informed the house that such a provision is feasible and can be considered for implementation in suitable cases.	
5	Infrastructure	PWD (B)	Miscellaneous	➤ The Chair enquired about completed schemes that are to be handed over before the election. Further, the Chair directed the Executive Engineer, PWD (Building), to submit a report on all completed and handed-over schemes to the Development Branch within 7 (Seven) days.	Executive Engineer
6	Infrastructure	PWD (R)	Assam Mala	➤ The Chair enquired about the progress of the Assam Mala Project-III. On being asked, the Executive Engineer, PWD (Roads), informed the house that the extension work of the Jurapukhuri – Hojai Road is in progress and will be completed by 26.07.2027 and that the land acquisition process has been completed.	Executive Engineer
7	Infrastructure	Forest	CAMPA	➤ The Chair reviewed the status of the recently evicted area at Kamarpani under 64-Lumding LAC. It was noted that a sum of Rs. 20.00 lakh has been sanctioned under the Centrally Sponsored Project Elephant for the maintenance of 300 hectares of AR plantation. The Chair enquired whether the plantation work has been completed and directed that a detailed status report be submitted. Further, the Chair directed the DFO to complete the AR plantation work by August/September.	
7	Infrastructure	ASRLM	Amrit Sarovar	➤ The Chair enquired about the status of the Amrit Sarovar Scheme in Hojai. The DPM informed the house that inspections of 40 Amrit Sarovar schemes have been completed. On reviewing the status, the Chair directed the DPM to collect the latest status reports and submit a consolidated report to the Development Branch.	DPM
8	Reforms	Statistic	District Domestic Product	➤ The Chair enquired about the preparation of the District Domestic Product and the creation of the District Vision Document. During the discussion, the SDSO, Hojai informed the house that a letter had already been issued to all departments, and reports from some departments were still pending. The Chair directed the SDSO, Hojai to continue the process, collect the remaining data, and submit the updated status report to the Development Branch in the next DDC meeting.	SDSO, Hojai
9	Reforms	Excise	Revenue Collection	➤ The Chair directed the Superintendent of Excise, Hojai to achieve the state target and to note that the progress gets	Superintendent of Excise, Hojai

				momentum.	
10	Infrastructure	Transport	Revenue Collection	<ul style="list-style-type: none"> While reviewing the activities of the Transport Department, the Chair enquired about the status of unauthorized second-hand car dealers operating in the district. The District Transport Officer (DTO), Hojai informed that hearings in the matter had already been scheduled. The Chair thereupon directed the DTO, Hojai to furnish a copy of the hearing and related proceedings to the Deputy Commissioner, Hojai. 	DTO, Hojai
11	Infrastructure	Soil Conservation	Miscellaneous	<ul style="list-style-type: none"> The Chair directed the Addl. District Commissioner, Hojai (Development) to conduct a physical verification of the construction of the water harvesting structure at Derapather at the earliest and submit report accordingly. 	Range Officer, Soil Conservation
12	Legal Metrology	Legal Metrology	Miscellaneous	<ul style="list-style-type: none"> The Chair sought ATR of last DDC meeting from the Inspector, Legal Metrology and directed to submit the same duly signed to Development Branch. The Chair also directed the concerned officer to conduct frequent departmental's inspections of shops / street vendors / vegetable sellers / meat & fish sellers etc. in the district and submit report to the DC, Hojai. 	Inspector, Legal Metrology
13	Social Sector	Social Welfare	MAWCs	<ul style="list-style-type: none"> The Inspector of Schools, Hojai was directed to submit a detailed list of schools where construction of Anganwadi Centres (AWCs) is not feasible due to non-availability or shortage of land for further consideration and necessary action. The Chair directed the DSWO, Hojai to submit ATR of last DDC meeting duly signed to the Development Branch. 	DSWO, Hojai
14	Employment	Employment Exchange	Miscellaneous	<ul style="list-style-type: none"> The Chair asked the concerned officer to submit ATR duly signed of last DDC meeting. 	EEO, Hojai
15	Infrastructure	P & RD	SWM	<ul style="list-style-type: none"> Regarding Dumpage Car Driver issue, the Chair directed all BDOs and Executive Engineer, PHE, Hojai to produce guidelines if any regarding the matter and if the same is not mentioned in the guidelines P & RD, Hojai will write the same to the concerned Department. 	CEO, ZP, BDOs & EE, PHE, Hojai
16	Social Sector	Sports & Youth Welfare	Miscellaneous	<ul style="list-style-type: none"> The District Sports Officer (DSO), Hojai requested the Inspector of Schools, Hojai to identify and recommend promising student athletes below 17 years of age from educational institutions within the district for participation in sports. The Chair directed the Inspector of Schools, Hojai to take up the matter with the Co-District Commissioner (CDC), Lumding Co-District by issuing a formal communication, with a copy endorsed to the 	DSO, Hojai

				District Commissioner, Hojai.	
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While reviewing the status of Solid Waste Management (SWM) in the district, the Chair directed all Block Development Officers (BDOs) to obtain Solid Waste Management plans from the respective Gaon Panchayats and submit the same to the Additional District Commissioner (ADC), Hojai (Urban) for consolidation and preparation of the District Solid Waste Management Plan.

The Inspector of Schools, Hojai requested all Heads of Departments (HoDs) to act as mentors and guide students under the Aarohan Scheme, with a view to providing motivation, career guidance, and necessary support for their overall development and success. The Chair then directed the Inspector of schools to convene meeting along with all HoDs, teachers and students.

The Chair directed all members present to ensure their attendance in the forthcoming District Development Committee (DDC) meetings. In the event of unavoidable absence, the concerned member shall inform the Chair in advance. All decisions taken in the meeting are to be implemented adhering to the prescribed timeline and submit the Action Taken Report (ATR) on the decisions of the DDC meeting well before the next meeting. All HoDs are to attend the meetings with adequate preparation for meaningful review and discussion.

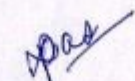
The meeting then ended with vote of thanks from the Chair.

Sd/-
(Deba Prasad Misra, IAS)
District Commissioner
Hojai, Srimanta Sankardev Nagar
Date: 08.06.2026

Memo No: HJD. 6/2016/DDC/PT-I/107

Copy to:-

1. The Secretary to the Govt. of Assam, Transformation & Development Department, Dispur, Guwahati-6 for favour of kind information.
2. The Chief of Division, Evaluation and Monitoring Division, Transformation & Development Department, Dispur, Guwahati-6 for favour of kind information.
3. The DIO, NIC, Hojai (i/c) for information and necessary action with a request to upload the minutes in the District Administration portal.
4. All the concerned officers for information and necessary action as per minutes and to submit ATR of the meeting at the earliest possible.
5. Office copy.


(Pooja Das, ACS)
Addl. District Commissioner
Hojai, Srimanta Sankardev Nagar
Hojai

Attendance sheet of the DDC meeting for
at 11:00 AM. in The conference hall 020 The

The month of May 2026 held on 03-06-2026
District Commissioner, Hojai

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Sl.No.	Name of officers & Staffs	Designation / Deptt.
1.	Deba prasad Misra, IAS	District Commissioner, Hojai
2.	P.P. Bairagi, ACS	CFO, Hojai Zilla Parishad.
3.	Chandan Baroghair, ACS	C.D.C, Lumding
4.	Bonny Inam Shaddab, ACS	A.D.C, Hojai
5.	pritam Raja Sharma, ACS	A.D.C, Hojai
6.	poorja Das, ACS	A.D.C, Hojai
7.	Nilakshi, Baishya, ACS.	A.D.C, Hojai
8.		
9.	Balim B Kalari	CO Lanka
10.	Dr. Bibhuti Handique, ACS	AC, Hojai
11.	N. Ranbarghu	ASPO, Hojai
12.	Dr. Kaban Teronpi	Jt DHE
13.	Mahendra Perxe	J.D.O. DC. Hojai
14.	Deep Raaj Sonowal	D.S.O, Hojai
15.	Alpana Khande	Kabam Gpiw, Hojai
16.	Niloupar Ray	District Social welfare officer
17.	Jatankul Lal Roy	Executive Engineer, Water Resource Hojai
18.	Gopendro Tokki	BDO, Jujjan
19.	J Manab joti Barshy	BDO, Ruma Kandi, Dis. Blex
20.	Kanghen Joti Sathia	Senior conservation officer
21.	Jagannath Bora	Archaeology,
22.	Sugit Dey	Asst Director H&T Hojai
23.	Mukhas Jyoti Miona	Asst. BDO Lulij, Dis. Blex
		DPM, ASDM

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11/2026

Sl. No.	Name of Officers & Staff	Designation / Deptt.	Contact No.	E-Mail Address	Signature
34.	F. Khansaman	ASO, Employment Exchange			
35.	Soneswar Das	Dy Manager, APDCL	7002442436		03/06/26
36.	Komal Bhattachjee	DCO, Med. Hdqrs.	7002935726		Dyloke
37.	Pran K. Sengupta, AEs	Dy. Supt. of Exise, Hojai			
38.	Ashim Kr. Saikia	DTO / Hdqrs.			
39.	Dr. Lochan Rajan Talukder.	Dr. Asst. Dir. Health, Hojai			
40.	Amar Jyoti Mishra	Aeronautical Engineer (Civil)			
41.	Lanyasha J. Roy	Debarian. (Hajai)			
42.	Ratneswari Debnath	Priso, Hojai			
43.	Deva Kanta Nath	1/c. ODM, Hojai			
44.	Dr. A.S. Akanda	DTO & DACO.	9601625147		
45.	Rupamanu Tamra, ACS	1/c. BDO Odal	9648834404		
46.	Chaitali Rani Datta	CO Dohoka	8135833520	edutrendntia@gmail.com	
47.	Pradyumna Prasad	1/c. AEs Banskandi Sub-Div. (Dm)	7896555953		
48.	Jyoti Prasad Borah	Ex. Exp. & A & P	7575906072		
49.	Prasannajit - Barik	DEB AWD (HCB) Sub-Div	700274535		
50.	Shubh Lakha Sen	B.O.O. Dhalpukhuri	735863448 (Landline) 7701513902		
51.	Habib Hussain Hazarika	DPS, NRE Hojai	9454878603	malibhazarika@gmail.com	
52.	Sudibrat Bora	ILH, HOJAI	9577442230		
53.	Jitendra Hazarika	Asst. Manager	6082062213		
54.	Jagan Kumar Saha	Supdt. of Gds. DICC, Hojai	9435067406		
55.	Dhananjit Das	DPM ASRLM	7002048164	ddhananjit@gmail.com	
56.	Mouchoh NEEL BORA	LDM HOJAI	9706030105		
57.	Rajon Kumar Deka	TS, DBEO, Hojai	7002164398	rajonkumardeka21@gmail.com	
58.	Hiranyu Kumar Das	EE, PWRD	9435115648		
59.	Dipjyoti Mahanta, AVAS	Executive Officer, Lanka MB.	6000822071		
60.	Maharshi Bhattacharyya, AVAS	Executive Officer, Dabaka MB	93659-17801		
61.	Bhaskar Jyoti Kalita, AVAS	EO, Hojai MB	919266095		
62.	Bikoseeta Saikia, AVAS	Executive Officer, Lumding MB	9395585023		
63.	Deepak Barua	NRCS, Hojai	8638271188		
64.	Smita Kr. Barua	EE (PHL)	7086037474		
65.	Shamim Akhtar	CPM, PMAY-V	7012304752		
66.	Shahab. Uddin	PRD, Hojai Zilla Parishad	9435945099		

