



GOVT. OF ASSAM
OFFICE OF THE SUB DIVISIONAL OFFICER (CIVIL)
HOJAI SUB DIVISION
 (Transformation & Development Branch)
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MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE MEETING FOR THE
MONTH OF MAY & JUNE, 2023.

Members Present : As per list at Annexure-I

Date & Time : 13/06/2023 at 11.00 A.M.

Venue : Conference Hall of the O/o the SDO (C) Office, Hojai.

The meeting was presided over by Sri Lachit Kumar Das, ACS, Addl. Deputy Commissioner I/c, Hojai. At the very outset, he welcomed all the members and explained the purpose of the meeting. He asked for a report on physical and financial progress of the schemes being implemented by the line departments and requested the HoDs to present their current status report. Performances of the line departments were discussed in the meeting threadbarely and adopted the following resolutions.

| Name of the Department/ Scheme | Issues Discussed | Decision Taken | Action to be taken by (Dept.) |
|-----------------------------------|---|--|----------------------------------|
| Agriculture | Functioning of PPCs, double cropping, Natural Farming , PM Kissan | <ul style="list-style-type: none"> • The Chair expressed displeasure over performance of the incharge of PPCs in relation to mustard procurement as they are intentionally delaying the purchase of moisture meter. • The Chair asked ADS, FCSCA, Hojai to inspect all private godowns in the Sub-division regarding the amount of mustard stored in the godowns and accordingly submit a report to the Chair by 14/06/2023. He is also directed to submit the list of private godowns. • The Chair also asked ADC (Magistracy) to write a letter to SP, Hojai to detain all trucks carrying mustard. | ADC (M), DAO, ADS(FCSCA), |

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| | | <ul style="list-style-type: none"> The Chair asked DAO to focus on double cropping. The Chair asked DAO to start natural farming as trail method in 10 bighas of land area within the SDO (C) campus. The Chair asked DAO to ensure completion of PM-KISSAN registration within 4^{months} and the chair directed that all new bank accounts must be encouraged to open in postal office. | |
| Social Welfare | Disability identity cards, NRC and One stop centre | <ul style="list-style-type: none"> The chair asked District Social Welfare Officer, Hojai to arrange camps for identifying PwDs in 8 different locations of the Sub-Division and directed DSWO to identify maximum PwDs by June 2023. The Chair asked PWD(B) to prepare Plan & Estimate in consultation with Joint Director of Health Services, Hojai for the NRC centre and the Circle Officers were directed to provide a suitable land near the Civil hospital or near any CHC/BPCH, etc. The CEO, ZP, Hojai ensured the house that the boundary wall of One Stop Centre will be completed soon, for which the Chair was thankful. | PWD (B), District Social Welfare Officer, Hojai and Joint Director of Health Services, Hojai |
| PHED | FHTC, CMSC | <ul style="list-style-type: none"> The Chair asked EE, PHE to install GI pipes in dedicated water supply project in the SDO (C) Campus, District Civil Hospital Campus and Judicial Campus. The EE, PHE informed the house that the target of FHTC for the month of June is 1049. The EE, PHE informed the house that a remaining 107 CMSC will be completed by 31st | EE, PHED, Hojai |

| | | July 2023 | |
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| Water Resource | Embankment | <ul style="list-style-type: none"> The Chair directed the EE, Water to ensure that SOs stay the site as soon as water level rises. The Chair directed the EE, Water Resource to make necessary arrangements for police patrolling. The Chair also asked Circle Officers to maintain a team of VDP, GPs, etc. to ensure proper vigilance of the embankments. | EE, Water Resource, All Circle Officers |
| Soil Conservation | WDC-PMKSY | <ul style="list-style-type: none"> The DSCO informed the house about completion of 11 schemes under PMKSY in Lumding LAC to which the Chair suggested to construct rest sheds in the campus of the schemes. The Chair asked Soil Conservation, Irrigation and Agriculture Department to arrange quarterly meetings and discuss the ongoing schemes of the 3 Departments to make the schemes more fruitful and beneficial. | DSCO, DAO, Agriculture and EE, Irrigation |
| Health | ANC, PMJAY | <ul style="list-style-type: none"> The Chair was dissatisfied over the progress of Anti Natal Check and asked JDHS to provide certificates as per direction of the last DDC meeting to the undersigned within 7 days. The Chair asked ADC (Health) to form a team with JDHS and ADS, FCSCA to check the mismatch in the number of PMJAY beneficiaries. The Chair asked ADC (Health) to call a meeting of all Health Officials & review their progress after a week. | ADC (Health), ADS, FCSCA Jt. Dir. Of Health Services, Hojai |

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| P&RD | Amrit Sarovar, PMAY(G) | <ul style="list-style-type: none"> As informed by CEO, Zilla Parishad all 67 Amrit Sarovar sites will be completed by 31st July 2023 and by October 2023 all targeted PMAY (G) houses will be completed The Chair was satisfied with the progress of P&RD Department | CEO, Zilla Parishad, Hojai and all BDOs |
| PWD (Building) | Pending schemes | <ul style="list-style-type: none"> The Chair directed the EE, PWD (B) to hand over the Zilla Parishad office by 13th August 2023. He is directed to inform the contractor of the same. The Chair asked Circle Officer Hojai to check the PWD(B) Office everyday at 12.30 pm to check the presence of staff and report it to ADC incharge. | EE, PWD (B), Circle Officer, Hojai |
| PWD (Roads) | Repairing of roads, Asom Mala | <ul style="list-style-type: none"> The EE, PWD (R), informed the house that the flood affected roads in Doboka Jamunamukh area will not be in motorable condition during floods and couldn't be repaired due to unavailability of funds. ADC (Dev) was asked to ensure the shifting of the Subhas Chandra Bose statue in Hojai town. Regarding Asom Mala the Chair asked the concerned Officers to clear all hearings and disburse the sanction amount within a month AND ALSO ASKED Co, Doboka to hand over the land. Any issues relating to Asom Mala will be taken up by ADC incharge. The Chair asked the EE, PWD (R) to direct the SOs to keep strict vigilance of the flood affected roads | ADC (D) CO, Doboka, EE, PWD (R), Hojai, |

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| APDCL | Electrification in PHE schemes | <ul style="list-style-type: none"> The Chair asked AGM, APDCL, to make necessary arrangement for charging the Transformers in the pending PHE schemes as per list provided by PHE. The Chair also informed the house that if any school uses buildings of abandoned school the electricity connection will be provided from the existing school. The Chair asked AGM, APDCL to make arrangement for providing dedicated electricity connection to Circle Office, Doboka. He is also directed to ensure coordination during cutting of trees in the proposed Asom | CO, Doboka AGM, APDCL, Hojai |
| DIC | List of industries | <ul style="list-style-type: none"> The GM, DICC, Hojai was asked to provide a list of major industries within the Sub Division to the undersigned. | GM, DIC, Hojai |
| Fishery | All schemes | <ul style="list-style-type: none"> The Chair asked ADC (Fishery) to physically inspect all schemes submitted by DFDO | ADC (Fishery) DFDO, Hojai |
| Sports | Sports Complex, Sports Activity | <ul style="list-style-type: none"> The Chair asked Districts Sports Officer, Hojai for regular inspection of Lumding Sports Complex and submit report. The Chair asked Districts Sports Officer, Hojai to identify football teams in each village for the upcoming Khel Maharan. | DSO, Hojai |
| Handloom | Gamusa | <ul style="list-style-type: none"> The Chair asked Superintendent, Handloom and Textiles, Hojai to inform all registered weavers to make aware of all the specifications of Gamusa by end of June 2023. | Superintendent |

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| Archaeology | Boundary wall at all Archaeological sites | <ul style="list-style-type: none"> The Chair asked the Conservation Officer, Archaeology, Hojai to submit proposals to the Director, Archaeology for construction of boundary walls in all the Archaeological sites of Hojai Sub-division to avoid encroachment. | Conservation Officer, Archaeology, Hojai |
| Environment & Forest | Plantation Drive | <ul style="list-style-type: none"> The Chair asked DFO to keep provision of 1.5 hectares of land for plantation works on 2nd Oct. 2023 The Chair asked DFO to provide 300 valuable saplings of trees preferably chandan trees for planting in SDO (C) campus. | DFO, Hojai |
| All line departments | Submission of Land Records, | <ul style="list-style-type: none"> All HoDs will furnish the list of new employees joined in their Department as per selection of State Level Recruitment Committee to SDO (C) Office. All HoDs those who have not submitted will submit a report of their respective Government Office Land to the ADC (Rev), Hojai. All HoDs to submit audio visual videos of the completed schemes for record keeping & onward submission as & when required. | All concerned HoDs |

The meeting then ended with vote of thanks from the Chair.

Signed by Lachit Kumar Das

Date: 15-06-2023 13:08:01
Addl. Deputy Commissioner
I/c Hojai Sub-Division

TND-27/10/2023-T&D-SDO(C) HOJ

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E-File No-47099/DFA- 44152

Copy to.

1. The Additional Chief Secretary to the Govt of Assam, Transformation & Development Department, Dispur, Guwahati-6 for kind information.
2. The Commissioner, Central Assam Division, Nagaon, Camp at Janata Bhawan, Dispur, Guwahati-6 for kind information.
3. Director, DCP, Transformation & Development Department, Dispur, Guwahati-6 for kind information.
4. DIO, NIC, Hojai for information and necessary action.
5. All the concerned officers for information & necessary action as per minutes.
6. Office file.

(e-signed)

Addl. Deputy Commissioner
I/c Hojai Sub – Division