



GOVT.OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER ::: HOJAI
SRIMANTA SANKARDEV NAGAR
(Transformation&DevelopmentBranch)
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Subject	Minutes of the District Development Committee Meeting for the month September, 2025
Date & Time	17/10/2025 at 11.00 A.M.
Venue	Conference Hall of Office of the District Commissioner, Hojai.
Members Present	As per list at Annexure-I

The meeting was presided over by Sri Bidyut Bikash Bhagawati, ACS, District Commissioner, Hojai. While welcoming the members present, the Chair urged all members to attend the DDC meeting regularly, as it serves as a platform for discussion of inter-departmental issues. He further emphasized that absence should be avoided except under unavoidable circumstances, with prior intimation to the authority.

Initiating the discussion, the Chair asked all the five revenue departments viz., Land & Revenue, Excise, Tax, Transport and Forest Department to achieve the District target of GDP.

The meeting discussed sector wise progress in detail and placed special emphasizes on the following departments as follows;

Sl. No.	Sector	Administrative Department	Scheme/ Project/ Programme	Decision Taken	Agency Responsible & Timeline
1	Economic Development	P&RD	PMAY(G), MGNREGA, Amrit Sorovar, Awaas+	<ul style="list-style-type: none">➤ While reviewing the schemes under PMAY-G, the Chair directed the CEO, Zila Parishad, Hojai to obtain and submit a year wise report on PMAY. The report should include Block-wise details of the number of household sanctioned, amount sanctioned, number of house completed, along with reasons for delay in implementation and suggestions if any.➤ With regard to the physical progress of the MGNREGA Scheme, the Chair expressed concerns over the slow progress observed in Udali, Jugjijan & Binnakandi Development Blocks. He directed all the BDOs to expedite the works for early completion of the schemes and ensure physical handover of all the completed one's. The Chair further instructed the BDOs to submit detailed reports containing the lists of schemes under MGNREGA, categorized as follows,	CEO, ZP and all BDOs

				<p>1. Category I : Financial progress of ongoing schemes with their present status.</p> <p>2. Category II : Schemes proposed to be closed , along with reasons and issues involved.</p> <p>The Chair also expressed concern regarding the status of payment under the General Fund of the scheme and directed the BDOs to upload all the eligible proposals in FINASSAM Portal within 7 days.</p> <p>➤ In respect of Amrit Sarovar Schemes, the Chair directed the DPM, ASLRM to submit a report indicating name of Scheme, location, Status of handover to the CLF and the availability of water for implementation of Amrit Sarovar based economic activities. The fishery Department shall extend technical assistance for revival of dried up fisheries also shall act as the technical partner in the team for field verification of the Sarovar Schemes for facilitating economic development in the district.</p> <p>➤ As in respect of Awass+, the Chair directed all the Magistrates to update the payment status in the Google Spreed Sheet on a daily basis, and further instructed the BDOs to ensure early completion of the pending works.</p>	
2	Economic Development	Agriculture	<p>Paddy procurement, PM Kisan, PMKSY</p>	<p>➤ On query raised by the Chair regarding the Agritech and Digital Survey in the District, the District Agriculture Officer (DAO) informed the house that about 100% achievement has been recorded in the district.</p> <p>➤ On being asked about the challenges in farmer's registration, the DAO, Hojai requested the Chair to extend support in conducting campaigns for farmer's registration. The Chair directed the DAO to inspect the progress of registration on a weekly basis and requested the Circle Officers to review the process daily and extend necessary assistance to the Agriculture Department.</p> <p>➤ While reviewing the progress of paddy procurement under PM-Kishan Scheme, the DAO informed that 73% of the target has been achieved.</p> <p>➤ The Chair also inquired about extension of cultivation undertaken through the Agriculture Department's own initiative in Hojai district and termed it as the real achievement.</p> <p>➤ The Chair stated that as Sugarcane is the ODOP (One District One</p>	<p>DAO, Hojai & ADS, FPD&CA</p>

				Product) for Hojai District, the Chair directed the DAO to submit a baseline survey of Sugarcane cultivation and prepare a plan to extend the area & production by at least 30% over the present status in the next season.	
3	Social Sector	Health & Family Welfare	JDHS Office	<ul style="list-style-type: none"> ➤ While reviewing the progress of the Health & Family welfare Department, the Chair directed the Joint Director, Health Services to fix specific targets for immunization in identified areas and to ensure additional staff to ensure 100% achievement of the target. ➤ The Chair also directed the Joint Director, Health Services, Hojai to engage one staff member from the Health department at the Aadhar Center for registration under ABHA ID Card. ➤ The Chair further directed the Health Department to prepare a special plan for Ayushman Card registration and to ensure that the status is regularly uploaded. 	Jt. Director, Health Services, Hojai
4	Infrastructure	NABARD	RIDF	<ul style="list-style-type: none"> ➤ The representative from NABARD explained various government schemes that can be availed through NABARD. Meanwhile the Chair requested the representatives to take up the matter with the higher authorities for the release of funds to ensure timely completion of pending schools and other infrastructure projects taken up under Rural Infrastructure Development Fund (RIDF) in the Hojai District. ➤ The Chair requested all the HoDs to submit project proposals for RIDF (as per the format shared by the representatives of NABARD) to their respective department for afterward consideration. 	Representatives, NABARD
5	Economic Development	Veterinary	District Veterinary Officer	<ul style="list-style-type: none"> ➤ While reviewing the programme under Animal Husbandry and Veterinary Department, the Chair directed the District Veterinary Officer, Hojai to increase the artificial insemination with Sexed Sorted Semen in Hojai District. He further requested the DVO, Hojai to target for at least 70% female calf through Sex Sorted Semen. 	District Veterinary Officer, Hojai
6	Social Sector	Sports & Youth Welfare	Unity Walk	<ul style="list-style-type: none"> ➤ The DSO, Hojai informed the house that unity-walk will be organized shortly on the occasion of 150th birth anniversary of Sardar Vallabhai Patel and requested all the Department Heads to actively participate in the event. 	DSO, Hojai

7		Legal Metrology	Awareness initiatives.	<ul style="list-style-type: none"> ➤ While reviewing the performance of Legal Metrology Department, the Chair instructed to increase departmental drives and inspections in the district. ➤ The Chair directed all EOs to arrange awareness camps / programme along with participation of Chamber of Commerce of Hojai District on legal metrological standards, rules and regulation. 	Astt. Controller of Legal Metrology
8	Infrastructure	PHED	FHTC	<ul style="list-style-type: none"> ➤ While reviewing the functioning FHTC, the Chair directed the Executive Engineer, PHED to complete the maintenance and repair of all dysfunctional structure within three (3) days. He was also instructed to conduct water quality testing in all hotels across the district. ➤ The Chair further instructed the Irrigation, Water Resource and Soil Conservation Departments to submit Check-Dam proposals to the government. 	Executive Engineer, PHED
9	Economic Development	Sericulture	Model Seri-Village	<ul style="list-style-type: none"> ➤ The Chair directed the Superintendent, Sericulture, Hojai to identify and obtain land for Eri rearing centers in the proposed Seri-Model villages, in consultation with the respective Circle Officers and local stakeholders without further delay, the officers are also instructed to identify the numbers of beneficiaries and access the land requirement accordingly. 	Superintendent, Sericulture
10	Infrastructure	PWD (R)	Asom Mala and other schemes	<ul style="list-style-type: none"> ➤ The Executive Engineer, PWD (R), Hojai informed the house about an issue concerning the cutting of trees in Lanka Town. The Chair stated that if the trees are to be cut, new plantation should first be undertaken. He further instructed to hold a meeting with local stakeholders regarding the matter. The Chair also directed for formation of a team comprising the Co-District Commissioner, Lunding Co-District, Circle Officer, Executive Engineer, PWD(R), Hojai and the Divisional Forest Officer (DFO) to conduct a joint verification and resolve the issue. ➤ The Chair also directed the EE, PWD (R), Hojai to create the required minimum slope along the Hojai-Tumpreng Road and instructed the Circle Officers to grant permission for earth digging earth for road construction. They were further directed to identify and ensure suitable nearby locations for sourcing and depositing the excavated earth. 	EE, PWD (R), Hojai
11	Infrastructure	Irrigation		<ul style="list-style-type: none"> ➤ The Chair reviewed several projects and innovative schemes of the Irrigation Department, such as the Dam Project at Dimoru. 	EE, Irrigation

12	Environment	Forest		<ul style="list-style-type: none"> ➤ While reviewing the schemes under Forest Department, the chair directed the Co-District Commissioner, Luming Co-District and the Addl. District Commissioner (Forest), Hojai to inspect their respective forest areas and take necessary initiatives for tree plantation in schools. 	DFO
13	Economic Development	Industry		<ul style="list-style-type: none"> ➤ The chair directed the General Manager, DICC, Hojai to coordinate with banks regarding all government sponsored schemes and to explore the possibilities of organizing a Loan Mela for the priority sectors, in collaboration with the LDM, Hojai with a view to enhancing financial inclusion and encouraging greater public participation. 	General Manager, DICC
14	Economic Development	ASLRM	CLF	<ul style="list-style-type: none"> ➤ The DPM informed the house that training for CLFs is being conducted in a rented premise, which has caused a financial burden. The Chair instructed the Additional District Commissioner (Education), Hojai and the Inspector of Schools, Hojai to provide a vacant School building to ASLRM, Hojai for conducting the training immediately. 	DPM, ASLRM
15	Economic Development	Economics & Statistic	Crop Estimation Survey	<ul style="list-style-type: none"> ➤ The Chair reviewed the Crop Estimation Survey 2025-26 for Winter Paddy, Blackgram, Jute etc. being carried out by the Economic & Statistics Department. ➤ The Chair emphasized the need to ensure proper surveying particularly in the case of Crop-cutting for better targeted priority implementation. 	
16	Infrastructure	APDCL	PMSG	<ul style="list-style-type: none"> ➤ The Chair instructed the AGM, APDCL, Hojai to ensure bank financing under the PM Surya Ghar Scheme and to update the necessary details in the portal regularly. ➤ The Chair also instructed the AGM to follow CM Dashboard parameters and target for achieve the indicators. 	AGM, APDCL

17	Social Sector	Project SMILE	<p>➤ The Chair reviewed the implementation of Project SMILE (Support for Marginalized Individuals for Livelihood and Enterprise) in Hojai District. The Executive Officer, Dabaka, Nodal Officer for project SMILE mentioned that 27 numbers of beggars were rescued and rehabilitated in designated Rehabilitation Centers.</p> <p>➤ The Chair instructed the nodal officer for rehabilitation of beggars after 15 days, since they can be kept in a rehab centre for only 15 days.</p>	Executive Officers, Municipal Board
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Before winding up the meeting, the Chair requested all the HoDs for sharing photographs and visual of official field visit / awareness camps / inspections etc. of their respective department, so that the same can be uploaded in the social media page of Hojai District Administration for more diverse and pro citizen friendly governance.

The meeting ended with vote of thanks from the Chair.

Memo No: HJD. 6/2016/DDC/PT-I/76

Copy to-

1. The Chief of Division, Evaluation and Monitoring Division, Transformation & Development Department, Dispur, Guwahati-6 for kind information.
2. The DIO, NIC, Hojai (i/c) for information and uploading the same in the official District website of Hojai.
3. All concerned officers for information & necessary action as per minutes.
4. Office file.


 District Commissioner,
 Hojai, Srimanta Sankardev Nagar
 Dated Hojai the November, 2025


 District Commissioner
 Hojai, Srimanta Sankardev Nagar