



GOVT. OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER  
SRIMANTA SANKARDEV NAGAR, HOJAI  
Phone: 03674-284455 (O)/03674-284032 (F)  
(MUNICIPAL ADMINISTRATION BRANCH)  
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E No: 176147/G7

Approved Date-18/05/2026

**MINUTES OF THE MEETING ON IMPLEMENTATION AND  
COMPLIANCE OF THE SOLID WASTE MANAGEMENT RULES, 2026.**

**Venue:** Conference Hall, Office of the District Commissioner, Hojai

**Date:** 14th May, 2026

**Time:** 11:00 AM

A district-level meeting regarding implementation of the Solid Waste Management Rules, 2026 was convened under the chairmanship of the District Commissioner, Hojai with participation from Urban Local Bodies, Rural Local Bodies, departmental officers and other stakeholders. The meeting primarily focused on ensuring strict compliance with the directions and timelines prescribed under the Hon'ble Supreme Court Orders and instructions issued by the Chief Secretary, Assam.

**Members Present: (Annexure-I)**

**Proceeding:**

The meeting commenced with a welcome address by the District Commissioner, Hojai, who emphasized the urgent need for coordinated, effective and time-bound implementation of the Solid Waste Management Rules, 2026 throughout the district. Thereafter, the Additional District Commissioner (ULB), Hojai was requested to brief the members regarding the compliance checklist and timelines communicated by the Government of Assam.

**Key Discussions and Decisions:**

During the course of deliberations, the following discussions were held and decisions were taken:

- The Additional District Commissioner (ULB), Hojai elaborately explained the significance of the compliance checklist and Form-IV, which had already been circulated among the concerned authorities, and instructed all Executive Officers of Municipal Boards, Block Development Officers, as well as elected members of Urban and Rural Local Bodies to ensure timely submission of reports within the stipulated period.
- The orders and guidelines received from the Chief Secretary, Assam were explained in detail, particularly emphasizing the statutory responsibilities of elected representatives including Chairpersons, Ward Members and Gaon Panchayat Presidents. They were designated as Lead Facilitators for awareness among citizens, household-level participation and source segregation compliance in implementation of the Solid Waste Management Rules, 2026.
- A detailed Power Point Presentation was made by the Additional District Commissioner (ULB), Hojai outlining the roles, duties and timelines of Urban Local Bodies, Rural Local Bodies and District Administration in achieving compliance under the Solid Waste Management Rules, 2026.
- The constitution of District Level Committees, ULB Level Committees and Block Level Committees was emphasized for smooth coordination, supervision and monitoring of implementation activities across the district.

• All Executive Officers and Block Development Officers were directed to identify and appoint Ward-wise Nodal Officers for effective ground-level implementation of the Solid Waste Management Rules, 2026.

• Executive Officers of Municipal Boards were further instructed to initiate surveys and identification of Bulk Waste Generators within their respective jurisdictions through designated nodal officers.

• It was also decided that existing waste processing facilities and plants available within Hojai district may temporarily be shared with Rural Local Bodies until alternate arrangements are developed.

• The Additional District Commissioner (ULB), Hojai and the Chief Executive Officer, Zilla Parishad jointly directed all Executive Officers and Block Development Officers to organize awareness meetings and training programmes within seven days involving concerned elected representatives and officials for effective implementation of the Solid Waste Management Rules.

• The Executive Engineer, Pollution Control Board, Assam was requested to provide an idea on the scientific methods and procedures for waste treatment and composting. Accordingly, the officer elaborated on the treatment mechanisms and assured that a summarized technical guideline would subsequently be shared for reference and awareness.

• The Additional District Commissioner, Hojai further directed that subsequent review meetings be conducted at ULB, Anchalik Parishad and Gaon Panchayat levels along with immediate formation of the prescribed committees.

• The Chief Executive Officer, Zilla Parishad instructed all Block Development Officers to take proactive leadership in conducting training programmes with all Anchalik Parishad members, Gaon Panchayat representatives and Ward Members within **seven days**. Further, they were also directed to identify bulk waste generators in rural areas through designated nodal officers.

• The Joint Director of Health Services, concerned Municipal Boards and Zilla Parishad authorities were instructed to issue necessary directions to private hospitals, research centres, etc for installation of incinerator facilities within 30 days. It was clearly stated that any institution failing to comply with the directions shall be liable for penalties and action as per applicable rules and regulations.

After detailed deliberations, the District Commissioner, Hojai instructed all concerned departments, Urban Local Bodies, Rural Local Bodies and stakeholders to ensure strict adherence to the prescribed guidelines and timelines without fail. The meeting concluded with a vote of thanks to and from the Chair.

Sd/-  
(Deba Prasad Misra, IAS)  
District Commissioner,  
Hojai

Memo E No: 176147/GTA

Approved Date 18/05/2026

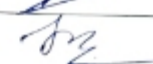
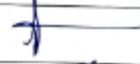
Copy for favour of kind information and necessary action to:

1. S.O to the Chief Secretary, Assam for kind appraisal of the Chief Secretary, Assam.
2. The Chief Executive Officer, Zilla Parishad, Hojai
3. The Chairperson, Zilla Parishad, Hojai
4. The Addl. District Commissioner, (PHE), Hojai
5. The Chairperson, (Hojai/Lanka/Doboka/Lumding), Municipal Boards, Hojai
6. The Block Dev. Officer(All), Hojai
7. The Executive Officer, (Hojai/Lanka/Doboka/Lumding), Municipal Boards, Hojai
8. The Joint Director of Health Services, Hojai
9. The Executive Engineer, Public Health Engineering Department, Hojai
10. Executive Engineer, Pollution Control Board Assam, Nagaon

11. The Chairpersons, Anchalik Parishads, Hojai
12. The Presidents, Gaon Panchayats (All), Hojai
13. Medical Superintendent, HAMM Hospital & Research Centre, Hojai
14. Medical Superintendent, Doboka Lifecare Hospital & Research Centre, Hojai
15. Medical Superintendent, Lankeshwari Hospital & Research Centre, Hojai
16. PA to DC for kind appraisal of the District Commissioner, Hojai.
17. Office Copy.

By order  
Addl. District Commissioner,  
Hojai

**ATTENDANCE SHEET**  
Solid Waste Management Meeting, Hojai  
Venue: O/o the District Commissioner, Hojai  
Time: 11:00 PM  
Date: 14/05/2026

| Sl. No. | Name of the Officer/Candidate/Election Agent/Proposer | Designation                          | Contact No. | Signature                                                                            |
|---------|-------------------------------------------------------|--------------------------------------|-------------|--------------------------------------------------------------------------------------|
| 1       | Sri Deba Prasad Misra, IAS                            | District Commissioner, Hojai         |             |    |
| 2       | Sri Partha Pratim Bairagi, ACS                        | CEO Zilla Parishad Hojai             | 9365086175  |    |
| 3       | Shri Bonny Inam Shadab, ACS                           | Addl. District Commissioner, Hojai   | 7086592978  |    |
|         | Shri Pritam Raja Sharma, ACS                          | Addl. District Commissioner, Hojai   |             |    |
| 5       | Junsi Bora                                            | zp chairperson                       | 600322909   |    |
| 6       | Rangamun Taveniar                                     | 1/c BDO, Odol                        |             |    |
| 7       |                                                       |                                      |             |                                                                                      |
| 8       | Dr. J. R. Choudhury                                   | Supat Doboka life Care Hospital & RC | 7483433-029 |   |
| 9       | Lipton Deb                                            | G.P. GOIAHATIA BPHS                  | 7002805264  |  |
| 10      | Mr. Suku Ramzan Bese                                  | Dir. L.H.R.C. - Lanka                | 9435163812  |  |
| 11      | Dr. D.K.D. Bhavab                                     | Supdt. Lankaravi HRC                 | 7002852021  |  |
| 12      | Aliza Begum                                           | G.P. Bhakpukhuri                     | 9864171015  |  |
| 13      | Arkanan Teronpi                                       | Jt DHS. Hojai                        | 9435066080  |  |
| 14      | Dr. Jatindra N. Barman                                | HARM HOSPITAL                        | 94350-28324 |  |
| 15      | Bibash Dhar                                           | Master (Med)                         | 7802581577  |  |
| 16      | S. Choudhary                                          | Doctor (Med Advance)                 | 6026666000  |  |
| 17      | Sarmila Begum                                         | Udali (ZPC)                          | 6003959022  |  |
| 18      | Asif Sabar                                            | ZP member Doboka                     | 6001685286  |  |
| 19      | Anwar Adhikary                                        | ABE (PHE)                            | 7002840454  |  |
| 20      | Pradyush Hazarika                                     | AE (APCB)                            | 8512985475  |   |
| 21      | Abiruti Lakha Sen                                     | B.O.O. Bhakpukhuri                   | 9701513702  |   |
| 22      | Mamunji Barua                                         | BDO Bishuakhari                      | 7002601477  |  |
| 23      | Kusum Masana Chutia                                   | BDO Lunding                          | 8638076267  |  |
| 24      | Ggendro Tokbi                                         | BDO, Jugijew                         | 8414846501  |   |
| 25      | Charutetho Biswas                                     | ITMB                                 | 84          |  |
| 26      | Sivasankar Rout Majumdar                              | Chairperson Lunding                  | 9852921680  |  |

|    |                             |                                  |            |           |
|----|-----------------------------|----------------------------------|------------|-----------|
| 27 | Manah Pintim Bakhani        | UFD, Hojai & Sabaka              | —          | M Bakhani |
| 28 |                             |                                  |            |           |
| 29 | Pareamelin Roy Saha         | chairperson Lanka HB             | 9101201959 | P.        |
| 30 | Mimara Begum                | chairperson Sabaka<br>M.B.       | 7002433815 | M.        |
| 31 | Abdul Salam                 | president Bakulgar<br>G.P.       | 8011992382 | AS        |
| 32 | Riem Singha                 | president (Singaridol)<br>G.P.   | 9706838769 | R.        |
| 33 | Halma Khatun                | President (Islamnagar G.P.)      | 9101339708 | (Hm)      |
| 34 | Tarjina Begum               | president (Gopalal<br>Nagar)     | 8183973520 | Tarjina   |
| 35 | Jamirina Begum              | president (Ashin<br>G.P.)        | 6000716823 | Jamirina  |
| 36 | Sajina Begum                | President (Jumun)                | 7977504927 | S.        |
| 37 | Bilal Uddin                 | president (Kapashtari)           | 887643382  | B.        |
| 38 | Md. Anwar Hussain           | P. Doboka G.P.                   | 6003638699 | A.        |
| 39 | Md Ziaul Haque<br>Choudhury | president (Jornagar)             | 800198776  | Z.        |
| 40 | Abdul Awal                  | President of<br>Kaki Tarnia G.P. | 7002036611 | A.        |
| 41 | Salim uddin                 | President. Namati G.P.           | 6002077234 | S.        |
| 42 | Mumpi Das                   | chairperson<br>Lumdung Block     | 8638895912 | M.        |
| 43 | Dipak Majumdar              | Dakshin Lumdung<br>G.P.          | 8638536539 | D.        |
| 44 | Raju Bardhan                | Pub Lumdung G.P.                 | 8638059372 | R.        |
| 45 | Chirib Goswami              | Chairperson<br>G.P.              | 6002110389 | C.        |
| 46 | Rupam Das                   | ZPM Lumdung<br>2 PC              | 7638864088 | R.        |
| 47 | Jyothsna Monowar<br>Biswas  | G.P. President                   | 9395366427 | J.        |
| 48 | Mulubur Rata                | G.P.                             | 9757726078 | M.        |
| 50 | Basudeb Bhowmik             | Boarding G.P.<br>president       | 9754856327 | B.        |
| 51 | Hobiba Begum                | G.P. President                   | 9678366633 | H.        |
| 52 | Farchana Begum<br>Bakulgar  | G.P. President                   | 9957150011 | F.        |
| 53 | Rubi a Nazrin               | chairperson Binnhadi             | 8486396180 | R.        |
| 54 | Nijmoni Barah               | (Z P M) Barani                   | 6003290788 | N.        |
| 55 | Jyoti Aha of                | Z P M.                           | 8876650685 | J.        |
| 56 | Jatin Boro                  | G.P. president                   | 8472043337 | J.        |
| 57 |                             |                                  |            |           |
| 58 | Ruppi Mondal                | G.P. President                   | 6003497114 | R.        |
| 59 | Rukmia na Khatun            | G.P. president                   | 8011451756 | R.        |
| 60 |                             |                                  |            |           |

|    |                       |                                      |            |                   |
|----|-----------------------|--------------------------------------|------------|-------------------|
| 61 | Rita Rami Roy         | AP member                            | 6000967269 | A                 |
| 62 | Syabhojya G.          | Bamun Gao G.P. Prasi                 | 93654716   | C                 |
| 63 | Sumitra Mohi Nazariha | Banpathar G.P. President             | 9957808855 | MB                |
| 64 | Tabarna Bora          | Borpath G.P. President               | 9365838359 | M                 |
| 65 | Saima Begum           | Tarnarpar G.P. President             | 6002525292 | A                 |
| 66 | Mrs. Sushila Mahanta  | Vice President Hojai 2 P             | 9365075384 | J                 |
| 67 | Mamata Thaisom        | V.P. Dhalpukhuri Dev. Block          | 847482866  | B                 |
| 68 | Japm Chandra Das      | Z.P. member President                | 9436262706 | C                 |
| 69 | Rashmi Majumdar       | Balukhola G.P. President             | 7576091041 | R                 |
| 70 | Nibedita Majumdar     | G.P. President Nandapara G.P.        | 8011928715 | Nibedita Majumdar |
| 71 | Chirima Das           | Paschim Lunding G.P. President       | 863825163  | A                 |
| 72 | Rashid Ahmed Chp      | President Nilbaron                   | 9678768167 | Rashid            |
| 73 | Ranjana               | AP member palim aruog                | 9101284251 | R                 |
| 74 | Pilanga Bordoloi      | President - Tengalanga Birmani Panch | 9101035229 | P                 |
| 75 | S. Nabin Chandra      | Ranipukhuri G.P.                     | 90833243   | A                 |
| 76 | Mohamed Ali           | Pachum Uda G.P.                      | 9365005601 | M                 |
| 77 | Kanali Chir           | I. No. Kaki kardua                   | 887688992  | A                 |

- 78/ Rita moni Das Milik Basti G.P 8638103099
79. Dipjyoti Mahanta, AVAS, 6000822671.
- 80 Bikosula Sarika AVAS, Executive Officer, Lunding, 939585023
81. Bhaskar Jyoti Kalita, AVAS EO, Hojai MB 
82. Prashanti Bhattacharyya, AVAS EO, Dabaka MB
83. Raju Kar, AVAS, FMO, Dabaka MB Ranjana 14/05/24
84. Banajit Beikun, FMO Hojai MB. Ranjana 14/05/24
85. Ananya Sumi Chyngi, AVAS, UTO, Hojai MB Ranjana 14/05/2026
86. Ananya Roy Choudhury, FMO Lanka MB Ranjana
87. Nisha Baidya, FMO Lunding MB Nisha 14/05/26
- 88 Biraja Boro Koch. (G.P. president.) I. No. Kaki Bompura
- (89) Ritu moni Khakulaty (G.P. pr: puranabaki) Rmkh