

**MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE MEETING FOR THE MONTH OF
APRIL, 2023.**

Members Present : as per list at Annexure-I
 Date & Time : 29/04/2023 at 10.30 A.M.
 Venue : Conference Hall of the O/o the SDO (C) Office, Hojai.

The meeting was presided over by Sri Lachit Kumar Das, ACS, Addl. Deputy Commissioner I/c, Hojai. At the very outset, he welcomed all the members and explained the purpose of the meeting. He asked for a report on physical and financial progress of the schemes being implemented by the line departments and requested the HoDs to present their current status report. Performances of the line departments were discussed in the meeting threadbarely and adopted the following resolutions.


Name of the Department/ Scheme	Issues Discussed	Decision Taken	Action to be taken by (Dept.)
Agriculture	Functioning of PPCs and Crop damage assessment	<ul style="list-style-type: none"> The District Agriculture Officer, Hojai had handed over the charge of DAO to the senior-most ADO without informing ADC, I/c Hojai. Moreover the I/c DAO was absent from the meeting and two Junior Officers attended the meeting to which the Chair expressed displeasure and asked both of them to leave the hall. The Chair directed the ADC, Hojai to issue show cause accordingly. 	Sri Manas Jyoti Nath, ACS, ADC, Hojai
Social Welfare	Disability identity cards, NRC, One stop centre and model Angandwadi centres	<ul style="list-style-type: none"> The District Social Welfare Officer, Hojai informed about unique disability identity cards issued to PwDs to which the Chair asked both DSWO, Hojai and Joint Director, Health Services, Hojai to arrange camps for issuing the identity card to the PwDs in 8 different locations of the Sub-Division and more than twice in a month. The Chair also directed the Joint Director of Health Services, Hojai to hand over the certificates to the DSWO, Hojai for timely delivery. The Chair asked the Joint Director, Health Services, Hojai to identify a suitable location for NRC centre so that it could be made functional within a month. The Chair asked the CEO, ZP, Hojai to make necessary arrangement for boundary wall with the 15th FC of the Zilla Parishad at the One Stop Centre. DSWO informed the house that 48 model AWCs were completed to which the Chair asked DSWO to make arrangement for functioning the AWCs within a month. 	CEO, Zilla Parishad, Hojai, District Social Welfare Officer, Hojai and Joint Director of Health Services, Hojai
PHED	Water Supply, water users committee, best practices award, CMSC and Liquid Waste Management	<ul style="list-style-type: none"> The Chair asked EE, PHE to make a dedicated water supply scheme to provide water in SDO (C) Campus, District Civil Hospital Campus and Judicial Campus. The Chair asked all BDOs to select the best performing Water Users Committee for award. The EE, PHE informed the house that a 	EE, PHED, Hojai & all BDOs

		<p>total of 296 Community Managed Sanitary Complex (CMSC) were completed and informed that the remaining 107 CMSC shall be completed as early as possible.</p> <ul style="list-style-type: none"> • EE, PHE informed the house that 70 Liquid Waste Management has been completed till date. 	
Health	ANC, PMJAY, IMR and MMR	<ul style="list-style-type: none"> • The Joint Director, Health Services, Hojai informed that due to poor registration, the targeted Anti Natal Check (ANC) couldn't be achieved. The Chair directed the Joint Director of Health Services to collect certificates from ASHA and ANMs, and accordingly from the blocks. Lastly, the Joint Director of Health Services will provide a certificate for the district based on the certificates received from the block level. The Chair directed that the whole exercise must be completed within the coming 15 days. • The Chair resented over the slow progress of the construction of Lumding FRU. He directed the authorities to make arrangement for shifting to the new building by 15th of May, 2023. He also directed that the contractor must be asked to complete the construction of the lift by the 31st of May, 2023. • The Chair directed the Circle Officers to share the list of villages for special drive of e-KYC so that Jt. Director, Health Services can make provisions for issuance of PMJAY cards. • The Jt. Director Health Services was asked to take necessary steps to minimize the MMR and IMR rate in the Sub-division and directed to submit a detailed report on the same. The Chair also asked the Jt. Director Health to write to ADC, I/c, Hojai for appointment of pediatrician round the clock in the SNCU. 	Jt. Dir. Of Health Services, Hojai
P&RD	Amrit Sarowar, PMAY(G)	<ul style="list-style-type: none"> • The CEO, ZP informed the house that all the 75 targeted Amrit Sarovar sites are selected and out of 75, the excavation has been completed in 63 and also assured that all projects under Amrit Sarovar schemes will be completed by 30th July, 2023. • The Chair also directed all BDOs to provide a list of all landless PMAY (G) beneficiaries to the concerned Circle Officers so that Circle Officers can make necessary arrangements for allotment of land to the beneficiaries. 	CEO, Zilla Parishad, Hojai all COs and all BDOs
PWD (Building)	Pending schemes	<ul style="list-style-type: none"> • The Chair expressed resentment over slow completion of all constructions taken by the EE, PWD (B). • The Chair directed the EE, PWD (B) to direct the contractor to complete the Zilla Parishad office within 45 days or a black listing recommendation letter against the contractor must be given to the Chair. • The Chair directed the EE, PWD (B) to 	EE, PWD (B)

		arrange a meeting of all concerned contractors on the 16 th May, 2023 with the Chair.	
PWD (Roads)	Repairing of roads, Assam Mala	<ul style="list-style-type: none"> The EE, PWD (R), informed the house that the flood affected roads in Doboka could not be repaired due to non-availability of funds. The Chair asked him to submit a detailed report on the same for onward submission to the Govt. The EE, PWD(R) has been directed to prioritize the construction of the roads in Murajhar area. The Chair asked EE, PWD(R) to direct the contractor for alignment of the Assam Mala road with the help of the Lot Mandals. The Chair directed the ADC (Revenue), Hojai and the Circle Officers to collect undertakings from the public for sanction orders of the same. On informing the Chair about the road construction in Kacharipar area, the Chair directed the Circle Officer, Doboka to take up the matter with the help of the police force. The Chair directed the Circle Officer, Hojai to issue a letter to the DFO, Hojai for cutting the trees in the flyover area of Hojai so that a service lane can be provided. The Chair also directed the CO, Hojai to select a suitable spot for relocating the statue of Subhash Chandra Bose and direct the concerned contractor for relocation. 	CO, Hojai & CO, Doboka, EE, PWD (R), Hojai,
APDCL	Electrification in PHE schemes	<ul style="list-style-type: none"> The Chair asked AGM, APDCL, to provide continuous power supply in the PHE schemes for running of pump set. EE, PHE will directly contact with APDCL for dedicated power supply. 	AGM, APDCL, Hojai
DIC	Rice mills and list of industries	<ul style="list-style-type: none"> The GM, DIC, Hojai informed the house that there are currently 276 rice mills functioning within the Sub-Division, to which the Chair directed to make arrangement for opening of more rice mills. The GM, DIC, Hojai was asked to provide a list of all industries within the Sub-Division to the undersigned. 	GM, DIC, Hojai
Fishery	All schemes	<ul style="list-style-type: none"> The Chair directed the DFDO, Hojai to submit the status of all schemes under their department. 	DFDO, Hojai and all BDOs
Sports	CMSGUY scheme	<ul style="list-style-type: none"> The Districts Sports Officer, Hojai informed about the status of the CMSGUY. The Chair directed him to personally visit all schemes and submit report to the Chair. In case of the Krishna Nagar HS as informed by the DSO, Hojai, he is directed to submit a detailed report to the ADC (Education), Hojai. 	DSO, Hojai

Handloom	Gamusa	<ul style="list-style-type: none"> The Superintendent, Handloom and Textiles, Hojai was absent on the meeting to which his subordinate officer informed that he was on leave. The Chair directed the ADC, Hojai to issue show cause accordingly. 	Sri Manas Jyoti Nath, ACS, ADC, Hojai
Archaeology	Inspection	<ul style="list-style-type: none"> The Conservation Officer, Archaeology, Hojai didn't attend the meeting due to his superannuation. The Chair directed the inspection of the Akashiganga site. 	Conservation Officer, Archaeology, Hojai
Environment & Forest	Eviction	<ul style="list-style-type: none"> The Chair asked DFO to submit the list of evicted families from Forest land for rehabilitation. 	DFO, Hojai
All line departments	Submission of ATR, Govt Land, Budget	<ul style="list-style-type: none"> All HoDs shall prepare budget for water and electricity connections and submit the same to their respective departments. All HoDs will submit a report of their respective Government Office Land to the ADC (Rev.), Hojai. All HoDs will submit a Action Taken Report on the minutes of the last DC Conference within 3 days to the undersigned. A powerpoint presentation with photographs of inspection must also be submitted. 	All concerned HoDs

The meeting then ended with vote of thanks from the Chair.



Addl Deputy Commissioner
I/c Hojai Sub-Division

No.HJD.6/2016/DDC/462

Date: 29.04.2023

Copy to.

1. The Additional Chief Secretary to the Govt of Assam, Transformation & Development Department, Dispur, Guwahati-6 for kind information.
2. The Commissioner, Central Assam Division, Nagaon, Camp at Janata Bhawan, Dispur, Guwahati-6 for kind information.
3. Director, DCP, Transformation & Development Department, Dispur, Guwahati-6 for kind information.
4. DIO, NIC, Hojai for information and necessary action.
5. All the concerned officers for information & necessary action as per minutes.
6. Office file.


Addl Deputy Commissioner
I/c Hojai Sub-Division