



**GOVT. OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER:HOJAI**  
**(Transformation & Development Branch)**  
**E-mail : [devhojai2018@gmail.com](mailto:devhojai2018@gmail.com)**

<b>Subject</b>	Minutes of the District Development Committee Meeting for the month August, 2024
<b>Date &amp; Time</b>	24/09/2024 at 2.00 P.M.
<b>Venue</b>	Conference Hall of O/o the District Commissioner, Hojai.
<b>Members Present</b>	as per list at Annexure-I

The meeting was chaired by Sri Bidyut Bikash Bhagawati, ACS, District Commissioner, Hojai. At the very outset, he welcomed all the members present and asked all the Officers and staffs to introduce themselves. The Chair briefed and discussed about the importance of 4<sup>th</sup> National Chief Secretary Conference to be held by NITI AAYog and the roles to be played by each Department with the theme “Promoting Entrepreneurship, Employment and Skilling – Leveraging the Demographic Divident” including six sub – themes grouped under three pillars. All HoDs are requested to submit the specified Feedback note consisting of Policy Gaps and Challenges, Potential Solution and Best Practices of their respective Department by 12.00 PM of 25.09.2024. The Chair informed that every Department has to take part and prepare draft and discuss with ADCs. The Chair also instructed to come physically for submission along with soft copy. The Chair then reviewed the progress of the departments as follows;

Sl. No	Sector	Administrative Department	Scheme/ Project/ Programme	Decision Taken	Agency Responsible & Timeline
1.	Economic Development	P&RD	MGNREGA	➤ The Chair expressed his displeasure against the BDO, Binnakandi Development Block for slow progress of MGNREGA works. CEO, Hojai Zilla parishad informed that he has directed concerned officer to speed up the work.	DAO, Hojai & ADS, FPD&CA
2.	Economic Development	Agriculture	PPC, Paddy procurement, PM Kisan	➤ The Chair asked the DAO to submit the list of willing full Digital Land Survey team defaulter. ➤ The Chair also instructed the DAO to complete the PMKISSAN verification process and to reject those applicant those who do not appear physically.	DAO, Hojai & ADS, FPD&CA

3.	Social Sector	Health & Family Welfare	JDHS Office	<ul style="list-style-type: none"> <li>➤ The Chair expressed his dissatisfaction over the status of e-KYC of Ayushman Card and directed to improve immediately.</li> <li>➤ The Chair instructed to establish Nutrition Rehabilitation Centre (NRC) at Jugijan Model Hospital on an urgent basis.</li> <li>➤ The Chair instructed the JDHS to issue order to the pediatrician to visit NRC four times a week.</li> </ul>	Jt. Director, H&FW, Hojai
4.	Social Sector	Education	Rationalization	<ul style="list-style-type: none"> <li>➤ The Chair informed the IS that room will be provided for smooth functioning of the IS office.</li> <li>➤ The Chair instructed the IS to submit list of 0 (Zero) teacher school.</li> <li>➤ The Chair instructed to prepare list of teachers affected by recent rationalization which are not sub judice.</li> </ul>	IS
5.	Social Sector	Sports & Youth Welfare	Khel Maharan	<ul style="list-style-type: none"> <li>➤ The Chair instructed the DSO to prepare road map for the upcoming Khel Maharan.</li> </ul>	DSO, Hojai
6.	Social Sector	Food & Civil Supplies	Paddy Procurement	<ul style="list-style-type: none"> <li>➤ ADS, FPD&amp;CA informed the Chair that distribution ceremony of NFSA card has been completed successfully.</li> <li>➤ The Chair instructed to prepare roadmap to improve procurement.</li> <li>➤ The Chair instructed the ADS, FPD&amp;CA to address any issue to the Govt. before 1 (One) month of paddy procurement.</li> </ul>	ADS, FPD&CA
7.	Social Sector	Social Welfare (Women and Child Development)	Women and Child Development	<ul style="list-style-type: none"> <li>➤ The Chair instructed to complete the land issue of Model AWC within 2 to 3 days.</li> <li>➤ The Chair also asked the Social Welfare Department to submit details of all children who has improved from SAM to MAM and also asked all officers to contribute at least Rs. 1000/- for the welfare of children with SAM.</li> </ul>	DSWO
8.	Infrastructure	Power (APDCL)	Land Issue	<ul style="list-style-type: none"> <li>➤ The Chair instructed the APDCL, Hojai to identify suitable land for sub-station and to send proposal of land requirement in Doboka area.</li> </ul>	AGM, Hojai
9.	Infrastructure	PHED	FHTC	<ul style="list-style-type: none"> <li>➤ The Chair is pleased about the progress of ODF plus scheme.</li> <li>➤ The Chair instructed PHED to tie up with skilled labour.</li> <li>➤ The Chair also asked the PHED to take initiative in improvement.</li> </ul>	EE, PHED
10.	Infrastructure	PWD (R), Hojai	Roads	<ul style="list-style-type: none"> <li>➤ The Chair took note of Asom Mala project and directed the EE, PWD ( R ) to expedite the ongoing works.</li> <li>➤ The EE, PWD ( R ) informed that the Dumper were not given permission to run during the day due to which it has become an issue in the progress of work. The Chair instructed to take special permission in this regard.</li> </ul>	EE, PWD(R) CO, Hojai
11.	Infrastructure	PWD (B), Hojai	Ongoing schemes	<ul style="list-style-type: none"> <li>➤ The Chair took note of major construction works and asked if there is any land issue.</li> </ul>	EE, PWD(B)

				➤ The Executive Engineer informed that there is no land issue and the target for completion of ongoing works are fixed at December, 2024.	
12.	Economic Development	Soil Conservation	Scheme list	➤ The chair inquired about ongoing schemes and their progress. The Chair also instructed the concerned officer to improve the progress of works.	DSCO
13.	Economic Development	Fishery	Pending schemes	➤ The DFDO, Hojai informed the Chair about the Fish Seed Production which was Rs. 86 Crores last year. ➤ The Chair then instructed the DFDO to identify the gap and also to improve.	DFDO
14.	Infrastructure	Water Resource	Ongoing schemes	➤ The Chair asked the Assistant Executive Engineer if there is any land issue. The Assistant Executive Engineer informed that there is no such issue. ➤ The Assistant Executive Engineer also informed about the ongoing schemes and the target for completion of work is fixed at November and December, 2024.	EE, Water Resource
15.	Infrastructure	Irrigation	Ongoing schemes	➤ The chair took note of the status and progress of all the schemes under the Department. ➤ The Chair instructed the Irrigation Department to prepare 5 years package.	EE, Irrigation
16.	Economic Development	Handloom & Textiles	Gamusa	➤ The Chair took note of ongoing projects of the Handloom & Textiles Department. ➤ The Chair also instructed to put emphasize on cluster development for revenue generation.	Superintendent, Handloom & Textiles
17.	Infrastructure	DoHUA	MB	➤ The Chair inquired about various schemes like PM SVANidhi, DAY NULM, Swachh Bharat Mission etc. ➤ The Chair instructed the concerned to improve the progress of PMAY-U scheme immediately and also to identify the gap.	All EOs of Hojai district

The meeting ended with vote of thanks from the Chair.

Copy to-

1. Chief of Division, Evaluation and Monitoring Division, Transformation & Development Department, Dispur, Guwahati-6 for kind information.
2. DIO, NIC, Hojai (i/c) for information and necessary action.
3. All the concerned officers for information & necessary action as per minutes.
4. Office file.

*e-Signed*  
District Commissioner  
Hojai